JOB SPECIFICATION (2013)		JSN	2163028
Position Title	Deputy Head of Digital Delivery and Complex Product Manager	Date Approved	
Unit	Navy Digital	Approved By	
Location	PORTSMOUTH (SEMAPHORE TOWER)	TLB	RN
Establishment Type	RN	Rank/Grade	Lt Cdr
Establishment/OET Ref		Service/Type/Arm	RN
UIN/SLIM/JPA PID	N5299V	Exch/NATO/JSRL No	
Incumbent		Staff/Command	
E-mail		WTE/MSTAR	No
Phone Number		Manning Priority	
Security Status/Caveats	SC	Assignment Length	24-36 months (24 should be minimum)
Reporting Chain		Primary Career Field	Cap & Acq
1st RO	HEAD OF NELSON (2122238)	Sub Field 1	
2nd RO	HEAD OF DATA AND NAVY APPLICATIONS (2149436)	Secondary Field	
3rd RO	NAVY DIGITAL CDIO PERSONNEL|2 146048	Sub Field 2	

Unit Role: Support the transformation of the Royal Navy to time and cost with data integration

Position Role: Responsible for enabling the delivery of all complex applications within DNA from Discovery through to Live. Working with Product Owners to effectively manage their need against the resource capacity allocated.

Responsibilities:
1. Own and manage the complex application prioritised backlog. Coordinate Development Scrum Teams to deliver product change.
2. Work with the Product Owner to deliver digital products that best meet the customer requirement and enable the customer to realise proposed benefits
3. Manage the Platform Product Owners and support their objective to maximise the utility of their platform e.g. MyNavy Mobile Platform, Navy Data Platform, Kraken

4. Ensure all Through Life requirements of the application are managed from concept through to decommissioning, seeking to continuously improve quality, capability and efficiency.
5. Coordinate delivery of reporting activities into the DNA Exec, SRO and other stakeholders.
6. Report against and drive efficiency of delivery against KPIs and CSFs to support economic delivery

7. Work with the Head of Live Service and Support Service Manager to understand Live Service issues
8. Coach and lead other RN personnel in best practice change management and Agile practices when appropriate.

Pre Appt/Deployment Trg: DIMP, General security brief, Business continuity, Unconscious bias, Display screen equipment, Equality and diversity, Cyber Foundation Pathway (CFP) – Cyber 101

Domestic Considerations: Flexible & remote working is feasible.

Performance Attributes	Priority Component Features
Adaptability and Initiative	
Awareness and Understanding	You know about the wider digital economy and advances in technology. You understand agile working at an organisational level. You can create the environment for success. You know how to initiate and support working with other digital, data and technology (DDaT) roles, job families and professions.
Breadth of Perspective	You keep abreast of industry best practice and can cascade ways of working. You know how to make operations efficient. You can act as the escalation point for major operational issues and champion operational management across the community. You can work closely with leaders of operational delivery teams in digital, data and technology (DDaT).
Communication and Influence	You know how to influence, challenge and coach. You can anticipate how constraints might change and know where to challenge or remove constraints.
Delivering Results	You can apply experience of multiple parts of the product life cycle. You can recognise when it is right to move forward and when it is right to stop. You can recognise the appropriate deliverables and the right people to meet these. You are able to work with other agile delivery operations throughout the product life cycle. You can plan and engage with the appropriate stakeholders at a particular stage in the project.

Leadership	You know how to coach and lead teams in Agile and Lean practices, determining the right approach for the team to take and evaluating this through the life of a project. You can think of new and innovative ways of working to achieve the right outcomes. You are able to act and advocate for digital approaches, continuously reflecting and challenging the team.
Physical and Mental Resilience	
Problem Solving and Decision Making	You know how to anticipate problems and how to defend against them at the right time. You understand how the problem fits into the larger picture. You can articulate the problem and help others to do it. You know how to build problem-solving capabilities in others.
Teamwork and Collaboration	You know how to give direction on which tools or methods to use. You are experienced in meeting the needs of users across a variety of channels. You can bring insight and expertise in how user needs have changed over time to ensure these are met by the business. You know how to apply strategic thinking in how to provide the best service for the end user.
Values and Standards	

Education/Training	Type	Pri	Comments
Military Quals			
Other Quals/Competencies	SCRUM Inc Agile and Product Owner Training	Desirable	Strong understanding of digital delivery and agile methodologies.
Education	Engineering or Science Degree or Post Grad	Desirable	
Language			
Experience			
Service/Arm/OGD			
Operational			
Staff			
Command			
Fields/Trades			.
Environments			
Other Comments	Experience in Cap & Acq or Digital service delivery desirable.		

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