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JOB SPECIFICATION (2010)		JSN	TBC
Position Title	SO2 Firm Base Future Plans	Date Approved	TBC
Unit	HQ Centre	Approved By	
Location	Kendrew Barracks, Cottesmore, UK	TLB	Army
Establishment Type	Established Post	Rank/Grade	OF3/Maj
Establishment/OET Ref	FTRS (HC)	Service/Type/Arm	Army/E2
UIN/SLIM/JPA PID	A0393A/299981/2195463	Exch/NATO/JSRL No	
Incumbent		Staff/Command	Staff
E-mail		WTE/MSTAR	
Phone Number		Manning Priority	Must
Security Status/Caveats	SC/Nil	Assignment Length	36 Months
Reporting Chain	Army	Primary Career Field	
1 st RO	SO1 Firm Base	Sub Field 1	
2 nd RO	HQ Centre Comd	Secondary Field	
3 rd RO	GOC Regional Command	Sub Field 2	
Unit Role: Delivery of the Firm Base across HQ Centre AOR including UK Operations			
Position Role: Responsible for Firm Base future planning activity within HQ Centre.			
Responsibilities:			
1. Generate forecasts and reports for HQ Centre future FB activities, including quarterly performance reporting. 2. Focal point for future Firm Base activity within the AOR and maintenance of FB FoE. 3. Plan future CE activity in collaboration with other stakeholders. 4. Other Plans tasks as directed by the DComd. 5. Responsible for co-ordination of regional rebasing information. 6. Secretary for the Regional, Recruiting, Engagement and Communications board. 7. Maintain a working relationship with regional RFCAs			
Pre Appt/Deployment Trg: DCR Level 3 within 12 Months of Appointment			
Domestic Considerations: Must have a valid UK Driving licence.			
Performance Attributes	Priority Component Features		
Awareness & Understanding	Carries out the full range of tasks effectively. Demonstrates knowledge of Service matters and military doctrine.		
Communication & Influence	Displays good oral communication ability to inform and convince.		
Problem Solving	Applies innate intelligence to identify, analyse and solve problems, both practical and intellectual.		
Decision Making	Demonstrates critical application of available information to arrive at sound, timely decisions.		
Education/Training	Type	Priority	Comments
Military Quals	ICSC (L)	Essential	Or Legacy equivalent
Other Quals/Competencies			
Education	Nil		
Language	Nil		
Experience			
Service/Arm/OGD	Army/E2/Any	Essential	
Operational			
Staff	Grade 2	Desirable	Incumbent must be able to apply initiative and apply innovative thought process.
Command	SUC	Desirable	Recent Command experience preferred
Fields/Trades			
Environments	Fmn HQ	Desirable	Recent experience in a Regional facing Fmn HQ
Other Comments	Broad staff experience and ability and attention to detail are required. Full driving licence essential due to large geographic AOR.		
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Auth by: Col S Plant	Appt: Comd HQ Centre	E-mail: Sam.Plant676@mod.gov.uk	Date: 14 Feb 23

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To be completed in conjunction with Annex A - Job Specification (2010) Guidance Notes.