

JOB SPECIFICATION – GUARD (FTRS)

JOB SPECIFICATION (2024) CPL Portadown		JSN	
Position Title	Guard Commander	Date Approved	
Unit	NIGF	Approved By	APC – LACD
Location	Portadown	TLB	HQLF
Establishment Type	Established	Rank/Grade	OR4
Establishment/OET Ref	1006154 / 10	Service/Type/Arm	Army
UIN/SLIM/JPA PID	A4090L/01422938/1999810	Exch/NATO/JSRL No	
Incumbent		Staff/Command	NA
E-mail		WTE/MSTAR	
Phone Number		Manning Priority	1
Security Status/Caveats	SC	Assignment Length	36 Months
Reporting Chain	Single Service	Primary Career Field	Any
1 st RO	Ops Sgt NIGF	Sub Field 1	
2 nd RO	Ops CSM NIGF	Secondary Field	
3 rd RO		Sub Field 2	
Unit Role: DETER terrorist attacks on military establishments, PROTECT military establishments from a terrorist attack and REASSURE the military community.			
Position Role: Provide effective armed security guarding in order to prevent infiltration, attack or damage against property or personnel. Be prepared to react to any incidents as required.			
Responsibilities:			
<ol style="list-style-type: none"> Responsible to the Guard Comd for the physical armed security of the military establishment. Deputise and act as the Gd Comd. Conduct guard duties in line with the guard rota. Control access/egress to the military establishment, checking identities and conducting vehicle and person searches as required. Conduct patrols and monitor the CCTV system, reporting (and reacting to) any suspicious activity. Respond to any incidents in accordance with the Barrack Incident Plan under the direction of the Guard Comd. Maintain and account for all equipment in location in accordance with the NIGSU EC Directive. Secure Personal Protection Weapons as directed by the Unit Security Officer. Man the telephone, mobile telephone and JACAMAR radios. Record and transmit-onwards all relevant incoming messages and maintain the Daily Occurrence Book. Perform other tasks as detailed by the Guard Comd. Be prepared to cover gaps at other ARC sites. 			
Pre Appt/Deployment Trg: See 38X NI Guarding Directive 001			
Domestic Considerations: This is a busy post requiring shift work over nights and weekends.			
Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively. Shows clear understanding of role and operational environment.		
Powers of Communication	Briefs effectively.		
Judgement	Able to work with limited supervised and make sound decisions under pressure.		
Initiative	Anticipates and resolves problems. Always willing to take appropriate action unprompted.		
Education/Training	Type	Pri	Comments
Military Quals	JNCO CLM	Essential	
Other Quals/Competencies	SCBC/SAA/RMQ	Desirable	
Education			
Language			
Experience			
Service/Arm/OGD	Army/E2		
Operational	Current	High	Op Banner experience would be of value.
Fields/Trades	Any		Must have experience commanding a Sect.
Originator: Maj J Parke	Appt: OC NIGF	E-mail: james.Parke911@mod.gov.uk	Tel:
Auth by 2nd RO: WO2 Fitzsimons	Appt: CSM NIGF	E-mail:	Date: 08/03/2024