**JOB SPECIFICATION TEMPLATE**

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| |  |  |  | | --- | --- | --- | | |  | | --- | | **Profile of Position: SO1 MARITIME | PID:** | | **SLIM No:** | | | | | | | | | | | | |
| **Position Details** | | | | | | | | | | |
| Rank | OF 4 | Org. Unit | JFD | | UIN | | | D5357S | | |
| Upper Lower Rank | N/A | Org. Type | DEFAC-JSCSC ACSC | | Exchange With | | | N/A | | |
| Service (Job) | RN/RM | TLB | JFC | | Location | | | Shrivenham | | |
| Start Date for Position | N/A | Proposed End Date for Position | N/A | | Liability Driving | | | Yes | | |
| Hiring Status | ACTIVE | Position Status |  | | Position Type | | |  | | |
| Person Category | UKTAP | Position Status EIT |  | | Service Option | | |  | | |
| Domain |  | Career Field | Personnel | | Sub Career Field | | | Training | | |
| Talent Management |  | Tour Length | 24 mths | | Handover | | | 1 week | | |
| Type of Operation | N/A | Operation Name | N/A | | Operation PID | | | N/A | | |
| Hierarchy Parent 1 |  | Hierarchy Parent 2 |  | | Hierarchy Parent 3 | | |  | | |
| Incumbent |  | Incumbent Future Availability Date |  | | Environment | | | Mil and Civ | | |
| Minimum Medical Standard | MND | Child Positions | N/A | | Preferred Gender | | | Any | | |
| **Career Management and Rotational Information** | | | | | | |  | | | |
| Position CM Desk | | Service (CM) | Applicable From | | Applicable To | | |  | | |
| SO2 PERS | | RN |  | |  | | |  | | |
| Branch/Arm/Group | | Main Trade | Sub Regt/Corp | |  | | |  | | |
|  | |  |  | |  | | |  | | |
|  | | | | | | | | | | |
| **Alternative Branch or Trade** | | | | | | | | | | |
| Alternative 1 | | Alternative 2 | | | Alternative 3 | | | | | |
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| **Specialist Pay** | | | | | | |  | | | |
| Specialist Pay 1 | Specialist Pay 2 | Specialist Pay 3 | Specialist Pay 4 | | Specialist Pay 5 | | |  | | |
|  |  |  |  | |  | | |  | | |
| **Unit & Position Role** | | | | | | | | | | |
| Unit Function | The aim of the ACSC is to develop mastery in the profession of arms and deliver the intellectual edge required to achieve success on operations and leadership in government. | | | | | | | | | |
| Position Role | To design, develop and deliver course material that allows course members to develop an open and enquiring mind, and become confident in critically analysing information, conceptualising whilst applying professional knowledge and offering original thought. | | | | | | | | | |
| **Responsibilities** | | | | | | | | | | |
| As a syndicate DS - facilitate post graduate education, training and assessment of all course members on ACSC in accordance with DSAT. | | | | | | | | | |  |
| Plan, prepare and deliver syndicate activity in order to enable course members to understand and critically assess complex issues affecting Defence. | | | | | | | | | |  |
| Deliver SME advice and guidance commensurate with single Service doctrine and policy. | | | | | | | | | |  |
| Facilitate, mentor and role model diverse and inclusive leadership and behaviours. | | | | | | | | | |  |
| Undertake lead writing and delivery role for Phase (Understand, Manage, Apply, Integrate) or Theme (Multi-Domain Integration, Advance Staff Work, Command leadership and Ethics). | | | | | | | | | |  |
| Undertake secondary and additional staff duties in order to deliver holistic administration, management, development, delivery and assurance of ACSC. | | | | | | | | | |  |
| Conduct own learning and Continuous Professional development (CPD). Ensuring the highest standards of quality and applying the relevant learning methods. | | | | | | | | | |  |
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| **Competence Requirements** | | | | | | | | | | |
| Competence - Full Name | | | | Proficiency Level | | Essential | | | Acquired | |
| NSV- Security Clearance (SC) | | | |  | | X | | |  | |
| PSC(J) | Mil Ed | ACSC | Joint | | | |  | | X | | |  | |
| Joint Operations | Operational planning staff awareness | Joint | | | |  | | X | | |  | |
|  | | | | | | | | | | |
| **Pre-Employment Training** | | | | | | | | | | |
| Pre-Employment Training 1 | Pre-Employment Training 1 Priority | Pre-Employment Training 2 | Pre-Employment Training 2 Priority | | Pre-Employment Training 3 | | | Pre-Employment Training 3 Priority | | |
| DS Onboarding (incl DHET) – 10 days |  |  |  | |  | | |  | | |
|  | | | | | | | | | | |
| **Local Considerations** | | | | | | | | | | |
| Domestic | | | | | | | | | | |
| Block Leave: 2 weeks at Easter and Christmas, 3 weeks in the summer between courses. | | | | | | | | | | |
| Employer Comments | | | | | | | | | | |
| ACSC has 12 UK SO1 MARITIME DS appointments that primarily fulfil Course Member facing roles and in some cases fulfil ExO and Central Planning Team roles. The latter roles are likely to be delivered in the second year of an assignment. Maintaining diversity of cap-badge and Career Field KSEB is important to achieve the fullest representation of the UK MARITIME Domain in the Joint and International ACSC learning environment.    DS must be effective and confident communicators, capable of delivering in written, verbal and digital means; it is critical that DS are strong in all aspects of EQ, D&I and cultural awareness as part of a Joint and International course. DS should be comfortable with in-service IT and be ready to learn technical skills to enable digital, virtual and blended learning.  MMS must be sufficient to undertake overseas travel and visits as part of the course. | | | | | | | | | | |
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| OFFICIAL | | | | | | | | | |  |