

ROYAL NAVY SUBMARINE TRAINING CENTRE
ASSISTANT REQUIREMENTS MANAGER – WEAPONS ENGINEERING SUBMARINES
TERMS OF REFERENCE

Post Title	FSS ARM WESM
HRMS, JPA or Magellan Number	2124780
Rank/Grade	OR7 - OR9
Location	HMS RALEIGH

Preamble

1. The Royal Navy Submarine Training Centre (RNSTC), previously known as the Future Submarine School (FSS), will modernise and relocate current SM training from RNSMS in HMS Raleigh and DSmare NSG in HMS SULTAN to a new purpose-built facility in HMNB Clyde, which will also provide future Dreadnought training. The RNSTC is being delivered by Team Fisher under the Selborne contract, however they require support from the Authority in providing critical SME knowledge for the management of relevant stakeholders, validating training requirements, ensuring pipeline coherence, support training solution development, new training capability acquisition and the relocation of existing equipment. To fulfil these functions, the RNSTC Project Team contains two Assistant Requirements Managers – one for MESM and one for WESM.

Purposes

2. **Primary Purpose:** Provide WESM subject matter expertise to the RNSTC project.
3. **Secondary Purposes:**
 - a. Act as the primary point of contact between RNSTC project team and RNSMS.
 - b. Act as the relocation lead for all RNSMS equipment. This includes liaison with RN stakeholders, Maritime Capability Trials and Assessment (MCTA), Team Fisher partners and sub-contractors, DE&S and SDA project teams, and original equipment manufacturers. The incumbent will oversee the testing, decommissioning, packing and loading, transportation, installation, setting to work, and acceptance of equipment being relocated.
 - c. Act as the Course Modernisation lead for WESM training. This includes the provision of appropriate SMEs and relevant documentation, and input into role analysis, solution selection, development and acceptance. This responsibility requires the incumbent to exercise submarine practitioner knowledge of equipment, personnel and procedures.
 - d. Coordinate disposal of RNSMS assets not being relocated and aid in the preparation of the building for handover back to DIO.
 - e. Ensure plans are in place for timely and efficient integration of new WESM capabilities, including Dreadnought training solutions, into the RNSTC.
 - f. Identify elements of WESM training outside the scope of the RNSTC and where appropriate ensure coherence with or integration into the RNSTC.
 - g. Undertake contingency tasking as directed by RNSTC RM2.

Accountability

4. ARM WESM is accountable to RNSTC RM2 for all primary and secondary purposes.

5. ARM WESM is functionally accountable to RM3 for the relocation of all RNSMS equipment.

6. Reporting Officer Details:

- a. 1RO: RNSTC RM2
- b. 2RO: RNSTC Project Manager

Authority

7. ARM WESM is authorised to:

- a. Represent RM2 on RNSTC project matters.
- b. Generate routine correspondence on behalf of RM2.
- c. Liaise with stakeholders and SMEs across the submarine enterprise in support of the RNSTC project.
- d. Provide WESM related advice to P&T Directorate and wider NCHQ, DE&S and SDA support of the RNSTC project.

Competences

8. In general, the post holder is to be:

- a. Rank: CPO – WO1
- b. Branch: WESM (Sensors, Weapons or CIS Tech)
- c. Competencies:
 - (1) A qualified submariner
 - (2) Appreciation of the breadth of WESM responsibilities required
 - (3) Training experience highly desirable
 - (4) Project management experience desirable
 - (5) MCTA experience desirable
 - (6) DE&S/SDA experience desirable
- d. Attributes:
 - (1) Sound judgement
 - (2) Decision making
 - (3) Communication and influencing skills
 - (4) Planning and organising
 - (5) Ability to deliver results

(6) Leadership and management

(7) Collaborative team player

JPA Role and Responsibilities

Role: RNSTC Assistant Requirements Manager - WESM

1. Provide WESM subject matter expertise to the RNSTC project.
2. Act as the primary point of contact between RNSTC project team and RNSMS.
3. Act as the relocation lead for all RNSMS equipment including stakeholder engagement and oversight of the process from decommissioning to acceptance.
4. Act as the Course Modernisation lead for WESM training including role analysis, solution selection, development and acceptance
5. Coordinate disposal of RNSMS assets not being relocated and aid in the preparation of the building for handover back to DIO.
6. Ensure plans are in place for timely and efficient integration of new WESM capabilities, including Dreadnought training solutions, into the RNSTC.
7. Identify elements of WESM training outside the scope of the RNSTC and where appropriate ensure coherence with or integration into the RNSTC.
8. Undertake contingency tasking as directed by RNSTC RM2.