

OFFICIAL SENSITIVE - STAFF

UKCF JOB SPECIFICATION (2022)		JSN	
Position Title	OM CPL	Date Approved	
Unit	30 CDO IX GP RM	Approved By	
Location	PLYMOUTH (STONEHOUSE BARRACKS)	TLB	NAVY
Establishment Type	Commando IX Unit	Rank/Grade	
Establishment/OET Ref		Service/Type/Arm	RM
UIN/SLIM/JPA PID	OM CPL 2024862	Exch/NATO/JSRL No	
Incumbent	Cpl M Robinson	Staff/Command	
E-mail	Mark.Robinson605@mod.gov.uk	WTE/MSTAR	
Phone Number	9375 36329	Manning Priority	
Security Status/Caveats	SC	Assignment Length	24 months
Reporting Chain		Primary Career Field	FTRS
1st RO	OC Base Support	Sub Field 1	
2nd RO	OC Logs Sqn	Secondary Field	
3rd RO		Sub Field 2	
Unit Role: Exploit information and conduct activity to influence attitudes and behaviours in support of 3 Commando Brigade operations.			
Position Role: OM CPL			
Responsibilities:			
<ol style="list-style-type: none"> 1. To be the Deputy Building Manager for Buildings 123, 124, 125 (flats). 2. To act as RN/RM Master of Cerimonies for Official Corps Dinners, both on-site at CFOM and elsewhere as required by the RM Corps Secretary and RN/RM charities. 3. To assist the Corps Secretary in acting as RN/RM Master of Cerimonies at other official Corps functions such as cocktail parties and receptions. 4. To assist the Corps Secretary in acting as RN/RM Master of Cerimonies at other Royal Marines representational events such as funerals and memorial services. 5. To support the Corps Secretary office in all aspects of his wider Corps role. 6. To support the CFOM Mess Manager in all aspects of his CFOM role. 7. To assist and advise the Mess Silverman in the conduct of his duties. 8. Any other Firm Base related tasks as requested by the Base Sqn Comd Gp. 			
Pre Appt/Deployment Trg:			
Domestic Considerations:			
Performance Attributes	Priority Component Features		
Judgement	Expected to protect the misuse of OM property and non-public funds.		
Effective Intelligence	Applies effect intelligence in order to understand and fulfil TORs in support of the OM.		
Professional Effectiveness	Seeks to enhance professional knowledge and understanding of new technology and processes.		
Powers of communication	Able to communicate effectively with OM members, staff and the CoC.		
Education/Training	Type	Pri	Comments
Military Quals			
Other Quals/Competencies	Dvr Lic Cat B	High	
Education			
Language	English		
Experience			
Service/Arm/OGD			

OFFICIAL SENSITIVE - STAFF

Operational			
Staff			
Command			
Fields/Trades			
Environments			
Other Comments			
Originator:	Appt: OC Base Support	E-mail: timothy.ede100@mod.gov.uk	Tel: 01752836987
Auth by 2nd RO:	Appt: OC Log Sqn	E-mail: simon.roles504@mod.gov.uk	Date: 24 Feb 23