

JOB SPECIFICATION (2012)		JSN	DIROBSO2J35PJOB\$ 2061300
Position Title	DIROB SO2 J35 PJOB\$	Date Approved	XX Apr 23
Unit	Directorate of Overseas Bases	Approved By	
Location	NORTHWOOD (SANDY LANE)	TLB	UKStratCom
Establishment Type	Permanent	Rank/Grade	OF3
Establishment/OET Ref		Service/Type/Arm	RN CAPPS
UIN/SLIM/JPA PID	DIROB SO2 J35 PJOB\$ 2061300	Exch/NATO/JSRL No	
Incumbent	Lt Cdr P Weaver RN	Staff/Command	Staff
E-mail	UKStratCom-DirOB-SO2 J35	WTE/MSTAR	
Phone Number	+443001689512	Manning Priority	
Security Status/Caveats	SC	Assignment Length	24 Months
Reporting Chain	Joint	Primary Career Field	
1 st RO	UKStratCom-DirOB-Ops-SO1	Sub Field 1	
2 nd RO	UKStratCom-DirOB-COS	Secondary Field	
3 rd RO		Sub Field 2	
Unit Role: UKStratCom is to provide 4* command, direction and assurance through Directorate of Overseas Bases (DOB) pan-Permanent Joint Overseas Bases (PJOB\$), and JACIG, and exercise appropriate policy-aware and compliant PJOB management and administration on behalf of, and is accountable to, Director Overseas Bases (Dir OB).			
Position Role: Delivering coherent, co-ordinated J35 understanding and advice to Dir OB, UKStratCom, PJHQ, MOD and the PJOB\$, iot support the UK's military standing commitments, ensuring that the PJOB\$ are structured and enabled to deliver their role as Forward Mounting Bases including garrison management and support to contingent Ops. Providing linkage between J3 and J5 areas of the Directorate and mitigating the impact of trawls and DWRs on the overseas locations.			
Responsibilities: <ol style="list-style-type: none"> 1. Managing the Force Generation (FGen) process and response to DWRs from AIR for all the overseas bases. 2. Act as Desk Officer for the Joint Arms Control Implementation Group (JACIG). 3. Act as Desk Officer for the Global Support Organisation (GSO). 4. Take a determined and uncompromising approach to resolving problems and issues in an innovative and timely manner, that are outside of the other Desk Officers capacity to resolve. 5. Manage the DirOB Duty Officer's roster. 6. Act as DirOB Duty Officer as required. 7. Act as DFO for Northwood site as required. 8. Co-ordinate the completion and promulgation of the DirOB weekly DOWNREP. 			
Pre Appt/Deployment Trg: Nil			
Domestic Considerations: An incumbent not residing at Northwood or within daily commuting distance of Northwood, may be required to remain in the local area on call for protracted periods when operational requirements dictate. Some weekend work and foreign travel may be also be required			
Performance Attributes	Priority Component Features		
Courage and Values	A self motivated and reliable officer who can work with minimal direction in an international environment with limited support; using reach back and SMEs where required.		
Professional Effectiveness	Requires enough mil experience and specialist knowledge to be able to represent pan-UKStratCom where required sS, issues. Requires sound judgement and a high degree of initiative to tackle complex issues. Time and resource management skills.		
Powers of Communication	Working with and briefing senior officers and civil servants, within MOD and OGDs, on a regular basis; requires excellent written and verbal communications skills.		
Effective Intelligence	Apply intelligence to identify, analyse and solve issues, both practical and intellectual. Flexible in thought and action.		
Education/Training	Type	Pri	Comments
Military Quals	ICSC	Desirable	A thorough understanding of staff processes and the military strategic/operational level of command
Other Quals/Competencies	JOPC	Desirable	Could be completed in post
Clearances	DV	Desirable	Requirement to access S as Duty Officer and ASSESSREPs on a regular basis.
Language	Nil		
Experience			
Service/Arm/OGD	FLC/MOD	Desirable	
Operational	Nil		
Staff	Joint	Desirable	Experience of working on the staff in a Joint environment highly desirable. Understanding of MOD processes highly advantageous.
Command	Nil		

Fields/Trades	Any		
Environments			
Other Comments	Experience and/or knowledge of MOD and PJHQ will benefit the incumbent of this post in understanding priorities, responsibilities and implications.		
Originator: WEAVER, P	Appt: UKStratCom-DirOB-SO2 J35	E-mail: UKStratCom-DirOB-SO2 J35	Tel: +443001689512