

JOB SPECIFICATION (2010)		JSN	D330
Position Title	Deputy Chief of Staff (DCOS)	Date Approved	
Unit	Joint Counter Terrorist Training & Advisory Team (JCTTAT)	Approved By	
Location	Mellor House, St Omer Barracks, Aldershot	TLB	Army
Establishment Type	Established Post / Single Service.	Rank/Grade	Major / OF3
Establishment/OET Ref	160727	Service/Type/Arm	Army / E2
UIN/SLIM/JPA PID	A2240A / 01681371 / 2113775	Exch/NATO/JSRL No	
Incumbent	Maj Ambar Gurung	Staff/Command	RD
E-mail	Ambar.gurung184@mod.gov.uk	WTE/MSTAR	
Phone Number	03001580557	Manning Priority	
Security Status/Caveats	DV/STRAP	Assignment Length	24 Months
Reporting Chain	Army	Primary Career Field	
1 st RO	CO JCTTAT	Sub Field 1	
2 nd RO	Commander ASOB	Secondary Field	
3 rd RO		Sub Field 2	
Unit Role: Design, establish, co-ordinate, evaluate, support and monitor counter terrorist (CT) capability building programmes in priority countries under Op MONOGRAM in order to understand and shape, deter and protect and enhance prosperity in support of HMG CT Strategy.			
Position Role: Support CO JCTTAT in the management of J1, J4, and J8 staff functions in JCTTAT			
Responsibilities:			
<ol style="list-style-type: none"> 1. Principal J1 staff officer for JCTTAT personnel and Individual Augmentees. 2. Liaise with all Services on J1 policies and implementation. 3. Coordinate logistic support to JCTTAT fulfilling duties typically delivered by QM and MTO. 4. Act as unit Equipment Manager. 5. Oversight of budget manager for JCTTAT Alpha budget. 6. Line management of Civil Servants, the J1 and J4 departments. 7. Design and ensure the relevant staff procedures are adhered to, ensuring efficiency and accountability across staff functional areas. 8. Deputise for CO and COS JCTTAT when required.] 9. Any other duties as directed by CO JCTTAT. 			
Pre Appt/Deployment Trg: QM, DTM, OCDA and EC Manager Cse.]			
Domestic Considerations: Incumbent will be expected to remain in post for a minimum of two years. Must be able to deploy overseas at short notice at any time.]			
Performance Attributes	Priority Component Features		
Professional Effectiveness	Essential - Incumbent will act independently without close supervision for most of the time.		
Leadership	Essential - An irreproachable personal example and the ability to influence personnel at all ranks within a tri-Service environment. Must possess the emotional intelligence and moral courage to be both a loyal critic and to give clear direction when required. The incumbent has a pivotal role in maintaining both morale and ethos in a busy and diverse unit.		
Powers of Communication	Essential - Incumbent must possess the confidence and command presence to brief senior ranks (both military and civilian) and articulate written opinions clearly and succinctly.		
Initiative	Essential - A forward thinking and agile mind able to exploit opportunities as they arise and solve problems in a dynamic environment.		
Judgement	Essential - Incumbent must apply innate intelligence to identify, analyse and solve problems, both intellectual and practical. They must make reasoned and auditable decisions and manage risk appropriately without the need for higher endorsement.		
Management	Essential – Plan, organise and designate effective priorities, establish achievable targets in complex projects and then guide subordinates through to successful completion.		

Education/Training	Type	Pri	Comments	
Military Quals	ICSC (Any)	Essential	The role demands familiarity with normal staff processes and a wide understanding of Defence.	
Other Quals/Competencies	SA (90) SPO	Desirable	Assist with planning and conduct of LFTT during PDT, act as SPO as required, and provide advice to LTTs.	
Education				
Language				
Experience				
Service/Arm/OGD	Army/Combat	Desirable	The majority of projects include dismounted close combat CT training for partner forces.	
Operational	Recent (3 yrs)	Desirable	Familiarity with deployed logistical issues is essential in order to support a unit with multiple concurrent overseas operations involving Tri-Service personnel.	
Staff	ICSC(Any)	Desirable	Familiarity with a broad range of staff procedure, and a detailed understanding of how Defence, Joint organisations and wider HMG departments work is desirable.	
Command				
Fields/Trades	Combat	Desirable	This role is suited officers from any capbadge who have Joint experience in J1 and J4. Ideally a regular or ex regular (If FTRS is considered) LE Officer with QM and OC HQ Coy experience.	
Environments	Joint	Desirable	Experience of a Pers / Logs role in a Joint environment advantageous.	
Other Comments				
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