JOB SPECIFICATION TEMPLATE

Profile of Position:

Position Details

Rank	OF2	Org. Unit	RNAS Yeovilton	UIN	N5627A
Upper Lower Rank	OR6-OF2	Org. Type	RN	Exchange With	N/A
Service (Job)	Air Traffic Control Officer (ATCO)	TLB	NCHQ	Location	ATC Building 766 RNAS Yeovilton Ilchester Somerset BA22 8HT
Start Date for Position	01/04/22	Proposed End Date for Position		Workforce Requirement Driving	No
Hiring Status	*Estabs to complete*	Position Status	*Estabs to complete*	Position Type	*Estabs to complete*
Person Category	*FTRS BM to complete*	Position Status EIT	Valid	Service Option	RN
Domain	Maritime	Career Field	Operational Support	Sub Career Field	NS
Talent Management	N/A	Tour Length	N/A	Handover	N/A
Type of Operation	N/A	Operation Name	N/A	Operation PID	N/A
Hierarchy Parent 1	DSATCO	Hierarchy Parent 2	OC ATC	Hierarchy Parent 3	Cdr Air
Incumbent	N/A	Incumbent Future Availability Date	N/A	Environment	RN
Minimum Medical Standard	MND	Child Positions	N/A	Preferred Gender	N/A

Career Management and Rotational Information

Position CM Desk	Service (CM)	Applicable From	Applicable To

Branch/Arm/Group	Main Trade	Sub Regt/Corp	

Alternative Branch or Trade

Alternative 1	Alternative 2	Alternative 3

Specialist Pay

Specialist Pay 1	Specialist Pay 2	Specialist Pay 3	Specialist Pay 4	Specialist Pay 5
N/A				

Unit & Position Role

Unit Function	RNAS Yeovilton -AS
Position Role	ATC 16

Responsibilities

Provide a safe and expeditious flow of air traffic.
Operate iaw MAA ATM Regulatory Articles ensuring accuracy and safety of the ATC instructions passed.
Remain fully conversant with the latest orders, instructions, notices and signals, particularly wrt the aerodrome, its facilities and the weather.
Remain in date for Annual Medical, PK, Standards Checks, Safety Management and mandatory training iaw Regulatory and Local Orders.
Report or provide comment on any incidents, occurrences, or hazard observations via the DASOR system.
Conduct administrative tasks and secondary duties allocated by OC ATC or DSATCO.
Manage all information appropriately and iaw JSP 441 – Information, Knowledge, Digital and Data in Defence.

Competence Requirements

Competence - Full Name	Proficiency Level	Essential	Acquired
UK Military ATC CoC	Pass	Y	
Air 302	Pass	Y	
Error Management Training	Pass	Y	
Human Factors Foundation Training	Pass	Y	
UK Military ATC Medical Fitness (annual)	Pass	Y	
Unit Trainer Course (desirable)	Pass	N	
Defence Workplace Trainer (desirable)	Pass	N	
Defence Train the Trainer Course Version 2 (desirable)	Pass	N	
ATC Local Examining Officer/Standards Team experience (desirable)	Pass	N	

Pre-Employment Training

Pre-Employment Training 1	Pre-Employment Training 1 Priority	Pre-Employment Training 2	Pre-Employment Training 2 Priority	Pre-Employment Training 3	Pre-Employment Training 3 Priority

Local Considerations

Domestic
The core working routine follows a variable seasonal shift pattern to support Day and Night flying operations with some shifts providing on call cover to facilitate out of hours and non-discretionary tasking.

Employer Comments
This role requires a UK Military ATC Certificate of Competency. The associated military licensing requires the post to be filled by military personnel only. The role is primarily based at RNAS Yeovilton ATC with routine commitments at RNAS Merryfield Tower (satellite airfield). The controller is accountable to OC ATC under the functional authority of DSATCO. Once in post they will have the authority to conduct ATM controlling duties iaw the endorsements listed within their CofC.