

JOB SPECIFICATION (2010)		JSN	
Position Title	WO2 Training Design ALDP	Date Approved	
Unit	HQ LWC	Approved By	
Location	Warminster	TLB	
Establishment Type		Rank/Grade	
Establishment/OET Ref		Service/Type/Arm	
UIN/SLIM/JPA PID	A5678A 1649200 2091265	Exch/NATO/JSRL No	
Incumbent	WO2 Alex Laird	Staff/Command	
E-mail	Alex.Laird342@mod.gov.uk	WTE/MSTAR	
Phone Number	+443001608524	Manning Priority	
Security Status/Caveats	SC	Assignment Length	
Reporting Chain		Primary Career Field	
1 st RO	Matt Carter C2 SO2 LWC LD	Sub Field 1	
2 nd RO	Lt Col K Cooke SO1 LWC LD	Secondary Field	
3 rd RO	Col Chris Davies AH LWC Ops	Sub Field 2	
Unit Role: LWC acts as CFA's agent in cohering and driving agile adaptation of the Fd Army, preparing it for dynamic and complex operating environments.			
Position Role: This role will conduct training design for the Military Training components of the Army Leadership Development Programme (ALDP), support ALDP assurance activity and systems administration as required.			
Responsibilities:			
1. Maintain ALDP Learning Specifications, Assessment Specifications, Marking Guides, block and detailed syllabus in accordance with the TRA's Role Performance Statement (RPS) and Formal Training Statement (FTS).			
2. Conduct DSAT Design Stage 2 and 3 activities when the TRA updates the RPS and FTS.			
3. Liaise with proponents to update the associated content via KSA analysis.			
4. Conduct methods and media analysis where required to include learning technology.			
5. Manage the Request for Change process from Training Providers and staff to the Pers Pol TDT as necessary.			
6. Provide advice to Training Providers on ALDP policy and guidance. Coord and organise ALDP MT CPD/CEB WG.			
7. DLE Sub Category Manager for ALDP MT Courseware. Work in tandem with WO2 Assurance on DLE courseware updates.			
8. Assist WO2 ALDP Assurance with assurance and delivery of ALDP as required.			
Pre Appt/Deployment Trg: Attend DCTS Training Design Course. Attend DLE Advanced Course. Attend DCTS Inval Course. Attend DCTS Audit Course.			
Domestic Considerations: Based Warminster. Occasional short UK-based assurance visits requiring 1-2 nights out of bed at a time.			
Performance Attributes		Priority Component Features	
Adaptability and Initiative	Is able to play key part in forging a new team responsible for managing the delivery of ALDP across the Army. Able to plan new activity, seize the initiative, exploit opportunities and share best practice across a wide and diverse delivery area.		
Delivering Results	Is able to play key role in the implementation of a new largely distributed programme from a central hub to the qualitative and quantitative standards required by the TRA.		
Awareness and Understanding	Has an awareness of the components of effective teaching, training and learning and is able to apply this knowledge in the development of challenging but effective course material.		
Teamwork and Collaboration	Is able to make a key contribution to a small team focused on the effective and efficient delivery of ALDP, but also aware of the wider intent within L&D, Operate Pillar and LWC and contributes actively to achieving that intent.		
Education/Training	Type	Pri	Comments
Military Quals	DTTT	Desirable	Must be a competent instructor/trainer. Experience of delivering CLM or similar would be desirable.
Other Quals/Competencies			Experience of course design and familiarity with the DSAT model distinct advantage.
Education			
Language			
Experience			
Service/Arm/OGD	Any		
Operational			
Staff			
Command			
Fields/Trades	Pers/Trg	Desirable	Experience of working in a training unit and/or familiarity with application of DSAT desirable.
Environments			
Other Comments			

To be completed in conjunction with Annex A - Job Specification (2010) Guidance Notes.

Originator: Lt Col K Cooke	Appt: SO1 L&D	E-mail: LWC-Ops-LD-SO1	Tel: 94381 2241
Auth by 2nd RO: Lt Col K Cooke	Appt: SO1 L&D	E-mail: LWC-Ops-LD-SO1	Date: 27-01-23