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JOB SPECIFICATION (2010)		JSN	
Position Title	SO2 Ops & Plans	Date Approved	
Unit	HQ Overseas & Training	Approved By	
Location	Warminster, Wiltshire, BA12 ODJ	TLB	
Establishment Type	Established Post FTRS	Rank/Grade	
Establishment/OET Ref	809734	Service/Type/Arm	
UIN/SLIM/JPA PID	A5991A/00484239	Exch/NATO/JSRL No	
Incumbent	Maj D Puckey	Staff/Command	
E-mail	DIO RD OSTRG-HQ Plans SO2Plans1	WTE/MSTAR	
Phone Number	01985 22 2913	Manning Priority	
Security Status/Caveats	SC	Assignment Length	
Reporting Chain	Army/Civ Service	Primary Career Field	
1 st RO	SO1 Plans	Sub Field 1	
2 nd RO	AH Safety, Plans & Assurance	Secondary Field	
3 rd RO	Hd OS&Trg	Sub Field 2	

Unit Role: DIO OS&Trg provides direct training support across the UK and overseas estate to JFC, PJHQ, FLCs, DSF, Cadets and Other Government Departments to enable users to deploy on current operations, meet readiness standards and prepare for contingent operations. DIO OS&Trg is responsible for the provision of a Training Estate that is of the right size and standard against the endorsed need, fit for purpose, safe, well managed, sustainable and sensitive to social and environmental considerations.

Position Role: SO2 Ops & Plans is the lead staff officer reporting to SO1 Ops & Plans with the primary focus on UK Ops and secondary to Plans. The incumbent will interface with SJC(UK), LOC, FLCs, LWC, OTIC, UK DTE and the PACT to ensure they are fully conversant with all current and future UK Ops and bpt support the HQ Ops room on activation. SO2 Ops & Plans will need to be fully read in to MACA procedures and bpt sp these once authorised. The incumbent needs to visit the DTE core sites to understand what they can offer across the UK Ops portfolio.

The secondary role for SO2 Ops & Plans sits within the plans arena, again supporting SO1 Ops & Plans across a full portfolio including future planning, booking clashes, JSP 907 and 850 (custodian), BAMS, Cadets and Police. You are also to bpt support the SO1 across other matters as they arise, balancing requirements and outputs with the emphasis always to UKI Ops.

Responsibilities:

UK Operations (PRIMARY FOCUS):

1. Support SO1 Operations across the UK Ops portfolio. This will include scoping options, impacts and ensuring a fully informed view is understood across FLCs, the DTE and DIO.
2. BPT support the activation and manning of the HQ Operations room and associated OSW outputs
3. Support MACA requests that require DIO support and engagement
4. Support the Planning, Advice and Co-Ordination Team (PACT) led by Hd OS&Trg
5. Maintain the 'impact of UK ops across the DTE' table, capturing the impacts on trg, degradation and infra
6. Forge close links and work with LOC, SJC(UK), LWC, FLCs, OTIC, UK DTE and across DIO to ensure sites supporting UK Ops have the requirements needed

Plans (SECONDARY ROLE):

1. Support SO1 Plans across their portfolio
2. Future Plans: Sp the SO1 and attend key CIWGs for future equipment programmes/platforms, ensuring required upgrades to the DTE are captured and business cases are raised and funded. Work with Army HQ , FLCs and LWC to forward sense future demand, (usage and facilities) that may require changes to facilities on, or usage of the UK DTE.
3. DTE Clashes: Advise SO1 Plans on conflicting demands on the UK DTE when major users clash on usage and seek deconfliction options to enable training to take place.
4. JSP 907 DTE usage and JSP 850 TOPL: Designated lead and custodian for the maintenance and amendment of these JSPs. In conjunction with LWC maintain the Priority Allocation system, ensuring it meets Defence's priorities.
5. BAMS: Work with BAMS leads and the IP to ensure that BAMS meets the requirements of the user. Attend the BAMS WG and be the SME within the team
6. Cadets: Support SO1 Plans with the cadet usage, access and priority to utilise the DTE to meet its trg targets
7. Entire Trg Estate: Brief widely (JOTAC and other relevant cses) to raise awareness of the Entire Trg Estate, its full utility and how to understand where to find key information. Ensure ease of access to information of the sites and what they offer to the user (information sheets, fly thru products and develop interactive digital mapping)
8. Police: Raise the annual licence for police firearms usage of the DTE and brief at least annually to ensure a full understanding of the DTE and how to access it

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Pre Appt/Deployment Trg:			
Domestic Considerations: Travel throughout the UK OS&Trg estate and some overseas travel will be required.			
Performance Attributes	Priority Component Features		
Professional effectiveness	Essential. Shows clear understanding of professional training environment and demands		
Powers of communication	Essential. Establishes relationships to gain support and commitment from others.		
Initiative	High. Anticipates and resolves problems		
Judgement	High. Demonstrates critical application of available information to arrive at sound, timely decisions		
Education/Training	Type	Pri	Comments
Military Quals	Mil Range Qual	Desirable	Understanding of requirements and safety.
Other Quals/Competencies	Trg	Desirable	Trg background desirable.
Education	IT	High	MS Office and Email proficient.
Language	N/A		
Experience			
Service/Arm/OGD	Any	Desirable	Previous experience at Sub Unit Comd and in delivering trg.
Operational	Grade 2	Medium	Recent operational experience would be desirable.
Staff	Grade 2	High	Previous HQ staff experience is important in dealing with the span of issues covered by the job.
Command	Sub Unit	Desirable	Previous experience as 2IC or Trg Maj is important in understanding trg and development plans.
Fields/Trades	Combat	Medium	Previous experience is important in understanding trg and development issues.
Environments			
Other Comments	Experience in a trg unit or environment will ensure a sound understanding of training issues and requirements.		
Originator: B BENNINGTON		Appt: SO1 PLANS	E-mail: DIO RD OSTrg-HQ Plans SO1Plans
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