

JOB SPECIFICATION TEMPLATE

Profile of Position: SO1 Reserve Utility|2104817
[For Army posts only] SLIM No: 01677600

Position Details

Rank	OF4	Org. Unit	JFD	UIN	D5357A
Upper Lower Rank	N/A	Org. Type	HQ JFD	Exchange With	N/A
Service (Job)	Army E2 Staff	TLB	JFC	Location	SWINDON (SHRIVENHAM)
Start Date for Position	ASAP	Proposed End Date for Position	Enduring	Liability Driving	NO
Hiring Status	Active	Position Status	Vacant	Position Type	Enduring
Person Category	FTRS(HC)	Position Status EIT		Service Option	N/A
Domain	Army	Career Field	HR	Sub Career Field	N/A
Talent Management	No/ N/A	Tour Length	36 Months initial	Handover	N/A
Type of Operation	N/A	Operation Name	N/A	Operation PID	N/A
Hierarchy Parent 1	A/Hd People Strategy	Hierarchy Parent 2	Hd Res & Pol HQ JFD	Hierarchy Parent 3	DG JFD
Incumbent	Lt Col Horner	Incumbent Future Availability Date	21/12/24	Environment	Military & Civilian
Minimum Medical Standard	MLD	Child Positions	SO2 Reserve Utility WO2 Reserve Utility	Preferred Gender	Any

Career Management and Rotational Information

Position CM Desk	Service (CM)	Applicable From	Applicable To
CM Ops FTRS	Army		(for sS use)
Branch/Arm/Group	Main Trade	Sub Regt/Corp	
E2			

Alternative Branch or Trade

Alternative 1	Alternative 2	Alternative 3

Specialist Pay

Specialist Pay 1	Specialist Pay 2	Specialist Pay 3	Specialist Pay 4	Specialist Pay 5

Unit & Position Role

Unit Function	HQ UKStratCom provides the research, analysis, force development, joint training, education, doctrine and deployable joint command and control that underpin Defence.
Position Role	To maximise Reserve Force engagement opportunities across HQ UKStratCom.

Responsibilities

Engage with Army Reserve stakeholders in APC Glasgow, Regional Comds and specialist Reserve units to develop a mutually beneficial working relationship.
Develop and maintain a Reserves database of potential employees capturing their mil & civ skill sets.
Support JFD initiatives and projects by providing Reserve SME as required and acting as the JFD event and specified tasks authoriser on Churchill and RAPS.
Promote Reserve opportunities through the JFD and regional Resettlement processes.
Promote and encourage value for money opportunities by providing short term Reserve workforce solutions in support of JFD business requirements.
Provide first line SME career management advice to all JFD Reservists.
Recruit, engage and discharge all Army JFD Reservists.
Lead the Reserve Utility Cell and develop future initiatives.

Competence Requirements

Competence - Full Name	Proficiency Level	Essential	Acquired
Security Clearance	SC	Essential	
Command and Staff	ICSC(L)	Essential	

Pre-Employment Training

Pre-Employment Training 1	Pre-Employment Training 1 Priority	Pre-Employment Training 2	Pre-Employment Training 2 Priority	Pre-Employment Training 3	Pre-Employment Training 3 Priority
Reserve CM course					

Local Considerations

Domestic
There is currently a UKStratCom merger between HQ JFD & COS HLBs which will affect the organisational structure and some outputs this post currently delivers. FTRS (HC) employment rules apply. Individual may be required to work long hours with minimal notice and travel to outstations with visits to key stakeholders required occasionally.
Employer Comments
The post holder will be staff trained and have a strong J1 background with experience of Reserve TaCoS.
The post holder will have the ability to deal with multiple and complex issues; high integrity/initiative, with the strength of character to deal efficiently with high volumes of work to tight timeframes.
The post holder will be skilled in the art of influencing and communicating at all levels.

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