**JOB SPECIFICATION TEMPLATE**

|  |
| --- |
| **Profile of Position: SO1 Cap Dev|****DEFAC DCMCI** |
|  |
| **Position Details** |
| Rank | OF4 | Org. Unit | DEFAC DCMCI | UIN | D5357N |
| Upper Lower Rank |  | Org. Type |  | Exchange With |  |
| Service (Job) | RN|INSTRUCTIONAL|DUTIES | TLB | UK Stratcom | Location | SHRIVENHAM |
| Start Date for Position | 1 Nov 22 | Proposed End Date for Position  | 1 Nov 25 | Liability Driving | YES |
| Hiring Status | ACTIVE | Position Status |  | Position Type |  |
| Person Category | RN Reg | Position Status EIT |  | Service Option | RN |
| Domain |  | Career Field | CAP & ACQ/ PERS | Sub Career Field |  |
| Talent Management | N/A | Tour Length | 3 years | Handover |  |
| Type of Operation |  | Operation Name |  | Operation PID |  |
| Hierarchy Parent 1 | HD Delivery | Hierarchy Parent 2 | DIR DCMCI | Hierarchy Parent 3 | CO DEFAC |
| Incumbent | Gapped | Incumbent Future Availability Date | N/A | Environment |  |
| Minimum Medical Standard | MND | Child Positions | None | Preferred Gender | Any |
|  |  |  |  |  |  |
| **Career Management and Rotational Information** |  |
| Position CM Desk | Service (CM) | Applicable From | Applicable To |  |
| Logs/ Eng/ CAPPS | RN |  |  |  |
| Branch/Arm/Group | Main Trade | Sub Regt/Corp |  |  |
|  |  |  |  |  |
|  |
| **Alternative Branch or Trade** |
| Alternative 1 | Alternative 2 | Alternative 3 |
| N/A |  |  |
|  |
| **Specialist Pay** |  |
| Specialist Pay 1 | Specialist Pay 2 | Specialist Pay 3 | Specialist Pay 4 | Specialist Pay 5 |  |
| N/A |  |  |  |  |   |
|  |  |  |  |  |  |

|  |
| --- |
| **Unit & Position Role** |
| Unit Function | The Defence Capability Management School (DCMS) is focused on developing suitably motivated and qualified people to meet the needs of the Direct, Operate, Generate and Enable components of Defence Operating Model and Functional Leadership. |
| Position Role | SO1 Cap Dev to lead development of new CapAc education and training products to meet existing and new Defence requirements.  |
|  |  |  |  |  |  |
| **Responsibilities** |
| 1. Manage the DLE online learning platform Capability and Acquisition portfolio courses. |  |
| 2. Engage with the TRA and stakeholders in relation to new Defence Capability and Acquisition courses requirements. |  |
| 3. Create up to trend Capability and Acquisition course material on the DLE online platform. |  |
| 4. Update all existing and new Capability and Acquisition course requirements on the DLE online platform. |  |
| 5. Liaise with the DCMS OF4 Platform Dev and C1 Ops Manager for all Capability and Acquisition courses and DefAc DSAT policies. |  |
| 6. Provide direct teaching support for F2F and online blended learning Capability and Acquisition courses. |  |
| 7. Organise engaging teaching and educational strategies and DCMS workshops for all Capability and Acquisition courses. |  |
| 8. Deputise for Hd DCMS as required for all related day to day business. |  |
|  |  |  |  |  |  |
| **Competence Requirements** |
| Competence - Full Name | Proficiency Level | Essential | Acquired |
| Capability and Acquisition Courses (Practitioner) – can be undertaken on the job |  | Yes | Yes |
|  |  |  |  |
|  |
| **Pre-Employment Training** |
| Pre-Employment Training 1 | Pre-Employment Training 1 Priority | Pre-Employment Training 2 | Pre-Employment Training 2 Priority | Pre-Employment Training 3 | Pre-Employment Training 3 Priority |
| As above if time allows |  |  |  |  |  |
|  |
| **Local Considerations** |
| Domestic |
|  |  |
| Employer Comments |
| The ideal candidate is someone who is passionate about training and developing others and has Capability Management and/or Project Delivery experience. |  |
|  |  |
| SECURITY CLASSIFICATION (Note 29) |  |