

## JOB SPECIFICATION TEMPLATE

### Profile of Position: SO1 Cap Dev | DEFAC DCMCI

#### Position Details

Rank	OF4	Org. Unit	DEFAC DCMCI	UIN	D5357N
Upper Lower Rank		Org. Type		Exchange With	
Service (Job)	RN   INSTRUCTIONAL   DUTIES	TLB	UK Stratcom	Location	SHRIVENHAM
Start Date for Position	1 Nov 22	Proposed End Date for Position	1 Nov 25	Liability Driving	YES
Hiring Status	ACTIVE	Position Status		Position Type	
Person Category	RN Reg	Position Status EIT		Service Option	RN
Domain		Career Field	CAP & ACQ/ PERS	Sub Career Field	
Talent Management	N/A	Tour Length	3 years	Handover	
Type of Operation		Operation Name		Operation PID	
Hierarchy Parent 1	HD Delivery	Hierarchy Parent 2	DIR DCMCI	Hierarchy Parent 3	CO DEFAC
Incumbent	Gapped	Incumbent Future Availability Date	N/A	Environment	
Minimum Medical Standard	MND	Child Positions	None	Preferred Gender	Any

#### Career Management and Rotational Information

Position CM Desk	Service (CM)	Applicable From	Applicable To
Logs/ Eng/ CAPPS	RN		
Branch/Arm/Group	Main Trade	Sub Regt/Corp	

#### Alternative Branch or Trade

Alternative 1	Alternative 2	Alternative 3
N/A		

#### Specialist Pay

Specialist Pay 1	Specialist Pay 2	Specialist Pay 3	Specialist Pay 4	Specialist Pay 5
N/A				

**Unit & Position Role**

Unit Function	The Defence Capability Management School (DCMS) is focused on developing suitably motivated and qualified people to meet the needs of the Direct, Operate, Generate and Enable components of Defence Operating Model and Functional Leadership.
Position Role	SO1 Cap Dev to lead development of new CapAc education and training products to meet existing and new Defence requirements.

**Responsibilities**

1. Manage the DLE online learning platform Capability and Acquisition portfolio courses.
2. Engage with the TRA and stakeholders in relation to new Defence Capability and Acquisition courses requirements.
3. Create up to trend Capability and Acquisition course material on the DLE online platform.
4. Update all existing and new Capability and Acquisition course requirements on the DLE online platform.
5. Liaise with the DCMS OF4 Platform Dev and C1 Ops Manager for all Capability and Acquisition courses and DefAc DSAT policies.
6. Provide direct teaching support for F2F and online blended learning Capability and Acquisition courses.
7. Organise engaging teaching and educational strategies and DCMS workshops for all Capability and Acquisition courses.
8. Deputise for Hd DCMS as required for all related day to day business.

**Competence Requirements**

Competence - Full Name	Proficiency Level	Essential	Acquired
Capability and Acquisition Courses (Practitioner) – can be undertaken on the job		Yes	Yes

**Pre-Employment Training**

Pre-Employment Training 1	Pre-Employment Training 1 Priority	Pre-Employment Training 2	Pre-Employment Training 2 Priority	Pre-Employment Training 3	Pre-Employment Training 3 Priority
As above if time allows					

**Local Considerations**

Domestic
Employer Comments
The ideal candidate is someone who is passionate about training and developing others and has Capability Management and/or Project Delivery experience.

SECURITY CLASSIFICATION (Note 29)