

JOB SPECIFICATION (2010)		JSN	
Position Title	Cadet Training Team (CTT) Instructor	Date Approved	2 Aug 2022
Unit	HQ Regional Command – CTT	Approved By	COS Cdts Br HQRC
Location	BOVINGTON	TLB	Army HQ
Establishment Type	Established Post	Rank/Grade	OR6/SGT
Establishment/OET Ref		Service/Type/Arm	Army/E2/FTRS(LC)
UIN/SLIM/JPA PID	A2686A/ / 1905929	Exch/NATO/JSRL No	Nil
Incumbent		Staff/Command	-
E-mail		WTE/MSTAR	-
Phone Number		Manning Priority	2
Security Status/Caveats	SC/Nil	Assignment Length	24 Months
Reporting Chain	Army	Primary Career Field	Personnel
1 st RO	CTT Team Comd	Sub Field 1	Training
2 nd RO	OC CTT	Secondary Field	
3 rd RO		Sub Field 2	
Unit Role: To provide training, support, and assurance to the Army's cadet units on behalf of the chain of command within boundaries.			
Position Role: Provide training and training support to allocated Combined Cadet Force Army (CCF(A) Contingents and Army Cadet Force (ACF) as directed.			
Responsibilities:			
1. Provide training, training support and CTT focused assistance to CCF(A) Contingents and ACF Counties within AOR. Conduct visits to schools as directed by CTT Team Commander.			
2. Support the CCF(A) Cadet Force Adult Volunteers (CFAV)s in the delivery of an inspiring, efficient, and structured contingent training programme. Support CFAVs in their development of leadership, teamwork, confidence, and self-reliance.			
3. Assist in the initial training of CFAVs, teaching basic military skills, monitor standards of instruction and mentor CFAVs where required.			
4. Deliver/Assist/Monitor/Supervise instruction of Army Cadets in all subjects of the Army's Cadet Syllabus.			
5. Ensure the Safe System of Training (SST) is used for all cadet force activities. Provide the first level safety assurance.			
6. Deliver CCF(A) and assist with ACF camps, including annual summer camps, residential and weekend training activities. Act as the role model to cadets, young adults and CFAVs.			
7. Provide support to CCFs for external military visits inspections, equipment care advice, management checks including weapons and ammunition as directed by CQMS or CTT CoC.			
8. Any other responsibilities, roles or duties as directed by the Chain of Command			
Pre Appt/Deployment Trg: Dependent on CTT location, SP must be England/Wales-Enhanced DBS with Barred List Check. Scotland-PVG. Northern Ireland-Access NI Enhanced with Barred List Check. Must have a full valid UK driving license. D1 Minibus licence, if not held, to be undertaken once in post.			
Domestic Considerations: Some weekend, evening and school holiday working will be required to deliver the yearly training output to cadets and CFAVs. Nights out of bed will be required to fulfil this role.			
Performance Attributes	Priority Component Features		
Leadership	Promotes a positive sense of purpose and direction. Inspires, influences, directs, and supports others in both routine activities and under stress.		
Judgement	Demonstrates critical application of available information to arrive at sound, timely decisions.		
Courage and Values	Displays courage to make unpopular and difficult decisions and admit mistakes. Shows commitment to upholding core values and Service ethos. Upholds Equality and Diversity values. Displays honesty and integrity. Exercises self-discipline.		
Powers of Communication	Displays good oral communication, ability to inform and convince. Articulates orders in a confident, succinct, and competent manner.		
Education/Training	Type	Pri	Comments
Military Quals	SAAI	Essential	
	M Qual	Desirable	
	RMQ 1 – 3	Desirable	
Other Quals/Competencies	Youth Work	Desirable	Experience working with children and young adults
	Education	Essential	An elevated level of IT Skills (MS Office) required
Language	-	Essential	This post requires an extremely high level of written and verbal English.
Experience	AT	Desirable	An adventurous training qualification.
	Service/Arm/OGD	Army E2	Essential
	Operational	-	
	Staff	-	
Command	-		
Fields/Trades	Personnel	Desirable	
Environments	Training	Desirable	Previous experience within a training establishment
Other Comments	A motivated keen individual who can be a role model to young adults, military skills; RMQ 1-3, ASLS can be offered as on the job training. Induction training provided. Visit https://armycadets.com https://combinedcadetforce.org.uk Contact the CTT to arrange a visit to better understand the role.		
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Auth by 2nd RO: Maj	Appt: OC CTT	E-mail: @mod.gov.uk>	Date: 8 Nov 2022