

JOB SPECIFICATION (2015)		JSN	101EOD&S/006
Position Title	SQMS 221 Fd Sqn (EOD&S)	Date Approved	
Unit	221 Field Squadron (EOD&S)	Approved By	
Location	Hudson House, Bromley Rd, Catford, SE6 2RH	TLB	Land
Establishment Type	Established Post	Rank/Grade	OR7 / SSgt
Establishment/OET Ref	1008852 Version 2 dated 1 Aug 18	Service/Type/Arm	Army RE General
UIN/SLIM/JPA PID	A0518A / 1344447 /2022997	Exch/NATO/JSRL No	
Incumbent	SSgt Usher	Staff/Command	
E-mail	101engr-221-sqms@mod.gov.uk	WTE/MSTAR	
Phone Number	02008697924	Manning Priority	
Security Status/Caveats	SC	Assignment Length	24 months
Reporting Chain	Army	Primary Career Field	Logistics
1 st RO	QM 221 Fd Sqn (EOD&S)	Sub Field 1	
2 nd RO	OC 221 Fd Sqn (EOD&S)	Secondary Field	
3 rd RO		Sub Field 2	
Unit Role: Explosive Ordnance Disposal & Search, 29 EOD&S Gp			
Position Role: SQMS of 221 Fd Sqn (EOD&S)			
Responsibilities: <ol style="list-style-type: none"> 1. Managing, storing, maintaining and accounting of all material within the G4 accounts to include any other duties as directed by the regimental QM. 2. Provide assistance to the PSAO in the maintenance of SHEP and environmental policies. 3. Manage the JAMES and MJDI systems requirements as a fleet and equipment manager. 4. On behalf of the Sqn 2IC, maintain the equipment care notice board, attend all EC meetings and display the minutes. Promulgate applicable information, advice, inspections and procedures through the Chain of Command. 5. Sub-Unit single point of contact for the compliance of standards for all G4 inspections to include the LSI and ECI to include previous report action points. 6. Be prepared to work outside of normal working house in support of training, inspections, emergency contact procedures and any other request for the good and benefit of the Regiment. 7. Liaison with Chain of Command ensuring all tasks are prioritised to include notification of works locations. 8. Be prepared to cover agreed duties for the PSAO in his absence. 9. Liaison with the QMSI/PSI in regard to ordering of training stores within required timelines. 			
Pre Appt/Deployment Trg: RQMS Cse, MJDI and JAMES trained.			
Domestic Considerations: [London or SE England based, however visits to sub-unit locations in Kent are required, in addition to attending training nights and occasional weekend commitments.]			
Performance Attributes	Priority Component Features		
Management	<ul style="list-style-type: none"> • Plans, organises and designates priorities effectively. • Allocates resources efficiently and optimises capability within constraints. • Delegates appropriately. 		
Initiative	<ul style="list-style-type: none"> • Creates and grasps opportunities for improvements. • Displays enterprise and is willing to take appropriate action. • Anticipates and resolves problems. 		
Reliability	<ul style="list-style-type: none"> • Demonstrates a sense of duty and commitment. • Displays loyalty, trustworthiness, conscientiousness and consistency. 		
Powers of Communication	<ul style="list-style-type: none"> • Displays good oral communication ability to inform and convince. • Produces logical, fluent, convincing and accurate written work. • Demonstrates accuracy and effectiveness. 		
Education/Training	Type	Pri	Comments
Military Quals	RQMS	Essential	Must have G4 experience.
Other Quals/Competencies	SHEF	Desirable	
Language	English main	Essential	
Experience			
Service/Arm/OGD	RE	Desirable	
Operational	No		
Staff	No		
Command	No		
Fields/Trades	Logistics/G4	Essential	
Environments	MOD		
Other Comments	Previous experience of a Regular or FTRS SQMS role, JAMES and MJDI required.		
Originator: Capt Andrews	Appt: RCMO	E-mail: Andrews.j484@mod.gov.uk	Tel: 94691 5349
Auth by 2nd RO: Maj Still	Appt: OC	E-mail: Stephanie.Still432@mod.gov.uk	Date: 28 Sep 22