**JOB SPECIFICATION TEMPLATE**

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| **Position Details** |
| Rank | OF3 | Org. Unit | DNA | UIN | N/A |
| Upper Lower Rank | OF2 -OF3 | Org. Type | Permanent  | Exchange With | NA |
| Service (Job) | N/A | TLB | X00  | Location | NCHQ |
| Start Date for Position | 01 Sept 22 | Proposed End Date for Position  | N/A | Workforce Requirement Driving | Yes  |
| Hiring Status | Active  | Position Status | N/A | Position Type | N/A |
| Person Category | RN Reg  | Position Status EIT | N/A | Service Option | NA |
| Domain | N/A | Career Field | C&A | Sub Career Field | N/A |
| Talent Management | N/A | Tour Length | 2 Years | Handover | NA |
| Type of Operation | N/A | Operation Name | N/A | Operation PID | N/A |
| 1RO JPAN | SO1 TiS | 2RO JPAN | TiS Team Leader | 3RO JPAN | Deputy Director Platform Acquisition  |
| Incumbent | N/A | Incumbent Future Availability Date | N/A | Environment | Military and Civilian |
| Minimum Medical Standard | MND | Child Positions | Note 19 | Preferred Gender | NA |
|  |  |  |  |  |  |
| **Career Management and Rotational Information** |  |
| Position CM Desk | Service (CM) | Applicable From | Applicable To |  |
| Note 21 & [HQ Change PP](https://modgovuk.sharepoint.com/teams/50680/08HECATE/20210120-HQ%20Change%20Org%20Design%20Job%20Spec.pptx?web=1) | RN | 01 Apr 21 | N/A |  |
| Branch | Spec  | Sub Regt/Corp |  |  |
| CAPPS | CAPPS | N/A |  |  |
|  |
| **Alternative Branch or Trade**  |
| Alternative 1 | Alternative 2 | Alternative 3 |
| ME  | WE | WAR/LOGS |
|  |
| **Specialist Pay** |  |
| Specialist Pay 1 | Specialist Pay 2 | Specialist Pay 3 | Specialist Pay 4 | Specialist Pay 5 |  |
| NA |  |  |  |  |   |
|  |  |  |  |  |  |
| **Unit & Position Role** |
| Unit Function | Manage the Transition into Service of Acquisition Programmes to the In-service Capability through the Application of Director Naval Acquisition Business Process 3 |
| Position Role | Enable successful Transition into Service of all new platforms and capabilities. |
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| **Responsibilities** |
| Act as Team Coordinator for, and deputise fully for the Transition into Service SO1, where required. |  |
| Assist and direct the generation of Transitional Plans for new platforms and capabilities. |  |
| Provide NCHQ oversight of VAD to IOC plans across the DLOD’s  |  |
| Provide NCHQ oversight of integration of TiS plans in Major Acquisition Design and Build phases  |  |
| Assist in Developing policy for transition of capabilities and platforms. |  |
| Liaise with, inform/develop/report the work of Build Assurance WO1’s  |  |
| Act as Secretary to the Operating Handover Working Groups for T26/T31/MHC |  |
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| **Competence Requirements** |
| Competence - Full Name | Proficiency Level | Essential | Acquired |
| N/A |  |  |  |
|  |  |  |  |
|  |
| **Pre-Employment Training** |
| Pre-Employment Training 1 | Pre-Employment Training 1 Priority | Pre-Employment Training 2 | Pre-Employment Training 2 Priority | Pre-Employment Training 3 | Pre-Employment Training 3 Priority |
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| **Local Considerations** |
| Domestic |
| Predominantly NCHQ based with infrequent travel to Bristol, Devonport, Glasgow and Rosyth. |  |
| Employer Comments |
| Home and flexible working encouraged.  |  |
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| SECURITY CLASSIFICATION (Note 29) |  |