

JOB SPECIFICATION (2010)		JSN	
<b>Position Title</b>	Cadet Training Team (CTT) Team Commander	<b>Date Approved</b>	2 Aug 2022
<b>Unit</b>	HQ Regional Command .... CTT	<b>Approved By</b>	COS Cdt Br HQRC
<b>Location</b>		<b>TLB</b>	Army HQ
<b>Establishment Type</b>	Established Post	<b>Rank/Grade</b>	OF2/Captain
<b>Establishment/OET Ref</b>		<b>Service/Type/Arm</b>	Army/E2/FTRS(LC)
<b>UIN/SLIM/JPA PID</b>		<b>Exch/NATO/JSRL No</b>	Nil
<b>Incumbent</b>		<b>Staff/Command</b>	
<b>E-mail</b>		<b>WTE/MSTAR</b>	
<b>Phone Number</b>		<b>Manning Priority</b>	2
<b>Security Status/Caveats</b>	SC/Nil	<b>Assignment Length</b>	36 Months
<b>Reporting Chain</b>	Army	<b>Primary Career Field</b>	Personnel
1 <sup>st</sup> RO	OC CTT	<b>Sub Field 1</b>	Training
2 <sup>nd</sup> RO	Bde/RPOC	<b>Secondary Field</b>	
3 <sup>rd</sup> RO		<b>Sub Field 2</b>	
<b>Unit Role:</b> To provide training, support and assurance to the Army's cadet units on behalf of the chain of command within boundaries.			
<b>Position Role:</b> To provide training, training safety, delivery, support, and guidance to the CTT Instructors and RPOC CCF(A) Contingents and ACF Counties/Battalions within the AOR.			
<b>Responsibilities:</b>			
1. Responsible to the OC for the line management, MS reporting and all HR related responsibilities for allocated CTT personnel.			
2. Responsible for close working relationship with ACF CoC, & CCF(A) Contingent Commanders, Army Sec Commanders from allocated Army cadet units.			
3. Lead on supervision of affiliated TSAs. Ensure that allocated CCF(A)s are conducting training safely in accordance with the Safe System of Training (SST). Oversee CCF training programme; training standards; CCF(A) administration; equipment issues in conjunction with RQMS/CQMS.			
4. Monitor Cadet Experience Reports for allocated CCF(A) contingents. Monitor CCF(A) risk of school closure, within AOR and take action to assist in maintaining/supporting CCF(A) as required. Carry out visits to CCF(A) Contingents/liase with SCEO as directed.			
5. Deliver/Assist/Monitor/Supervise instruction of Army Cadets in all subjects of the Army's Cadet Syllabus.			
6. Monitor affiliated CCF(A) WESTMINSTER data input. Provide advice to CCF(A) Contingents on use of contingent grants and public money.			
7. In conjunction with the CTT CoC, plan and deliver CTT central camps, courses, and events for both Army cadets and adult volunteers. Support ACF specific events at ACF annual camps as directed by OC CTT.			
8. Any other responsibilities, roles or duties as directed by the Chain of Command.			
<b>Pre Appt/Deployment Trg:</b> Dependent on CTT location, SP must be England/Wales-Enhanced DBS with Barred List Check. Scotland-PVG. Northern Ireland-Access NI Enhanced with Barred List Check. Must have a full, valid UK driving license.			
<b>Domestic Considerations:</b> Some evening, weekend and school holiday working will be required to deliver cadet activities. Nights out of bed will be required to deliver this output.			
<b>Performance Attributes</b>		<b>Priority Component Features</b>	
<b>Leadership</b>		<b>Leading by Example.</b> Role models the desired behaviours, standards and values, supporting a diverse and inclusive culture and providing an inspirational vision for others to follow. <b>Subordinate Development.</b> Facilitates individual and/or team skill development and learning opportunities, actively managing development needs where required across the Whole Force.	
<b>Problem solving and decision making</b>		<b>Risk Management.</b> Takes and supports risk where appropriate. Understands, identifies and effectively manages risks and threats to output against context. <b>Problem Solving.</b> Uses logical and/or creative approaches to inform the best course of action.	
<b>Communication and Influence</b>		<b>Communication.</b> Effectively listens to and conveys thoughts, ideas and direction to others through verbal and written communication. <b>Influence.</b> Identifies key stakeholders and considers differing perspectives of others whilst able to assert own ideas to persuade and negotiate. <b>Engaging Others.</b> Establishes connections and builds rapport to gain support and commitment from others.	
<b>Values and Standards</b>		<b>Values and Standards.</b> Lives by the Values and Standards of own Service, upholding these in challenging or ambiguous circumstances	
<b>Education/Training</b>	<b>Type</b>	<b>Pri</b>	<b>Comments</b>
Military Quals	SA (B) 90	Desirable	
Other Quals/Competencies	SA (M) 90	Desirable	To be completed within 12 m of assuming the post
Education	ICSC(L)	Desirable	IT Skills – A high level of IT Skills (MS Office) required
Language	-		
<b>Experience</b>			Any experience of working with U18's and young adults desirable.
Service/Arm/OGD	Army E2	Essential	Previous Army Officer experience and working within an Army training environment desirable
Operational			
Staff	SO3 G3/ G7	Desirable	
Command			
Fields/Trades	Personnel	Desirable	
Environments	Training	Desirable	ASLS course desirable
<b>Other Comments</b>	HQRC require a highly motivated individual who can command a small team of experienced SNCOs, can easily communicate with a broad range of people from Army cadets to school staff and senior officers. Visit <a href="https://armycadets.com">https://armycadets.com</a> <a href="https://combinedcadetforce.org.uk">https://combinedcadetforce.org.uk</a> Contact the CTT to arrange a visit to better understand the role.		
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			<b>Date:</b> 25 Sep 2023