

[UNCLASSIFIED]

JOB SPECIFICATION (2014)		JSN	
Position Title	Trg Instructor	Date Approved	
Unit	Cadet Training Centre Frimley Park	Approved By	ACOS Cdt
Location	Frimley Park, Camberley, Surrey	TLB	Army
Establishment Type	Established Post Single Service	Rank/Grade	CSgt/SSgt/OR7
Establishment/OET Ref		Service/Type/Arm	Army/E2 Gen
UIN/SLIM/JPA PID	A5359A/1346552/1346553/13915752/1744179/1744189/1991912	Exch/NATO/JSRL No	Nil
Incumbent		Staff/Command	RD
E-mail	<a href="mailto:adjutant@ctcfrimleypark.mod.uk">adjutant@ctcfrimleypark.mod.uk</a>	WTE/MSTAR	No
Phone Number	Mil: 94261 8201 Civ: 01276 65155	Manning Priority	
Security Status/Caveats	SC	Assignment Length	36 months
Reporting Chain		Primary Career Field	Personnel
1 <sup>st</sup> RO	CI CTC	Sub Field 1	Training
2 <sup>nd</sup> RO	CO CTC	Secondary Field	
3 <sup>rd</sup> RO		Sub Field 2	
<b>Unit Role:</b> The Cadet Training Centre aims to instruct and qualify Cadet Force Adult Volunteers in the ACF and CCF to deliver demanding, realistic, interesting, progressive and safe training to members of the cadet forces.			
<b>Position Role:</b> Responsible for instruction, across a variety of subject areas, to Cadet Forces adult and cadet students.			
<b>Responsibilities:</b>			
<ol style="list-style-type: none"> <li>Plan, organise, resource and deliver squad level training at CTC and external locations across the UK.</li> <li>Support continuous improvement of the courses delivered by CTC through internal validation.</li> <li>Provide subject matter expertise, advice and guidance to Cadet Force personnel on training matters as required.</li> <li>Identify, share and promote good practice across the whole of the Cadet Training Centre.</li> <li>Supervise Assistant Directing Staff and offer guidance as required.</li> <li>Be prepared to assume a secondary role as directed eg ITSO, EDIA, UPO</li> <li>Complete any other appropriate tasks as directed by CO CTC.</li> </ol>			
<b>Pre Appt/Deployment Trg:</b>		Requires DBS clearance in order to hold position.	
<b>Domestic Considerations:</b>		Nil	
<b>Performance Attributes</b>		<b>Priority Component Features</b>	
Values & Standards	Must understand, uphold and role model the Values & Standards of the British Army.		
Professional Effectiveness	Must be capable of delivering high quality training in the classroom and on the training area across a wide spectrum of subject matters.		
Powers of Communication	Needs to be able to communicate effectively in writing and verbally with all ranks and age groups with confidence and style.		
<b>Education/Training</b>	<b>Type</b>	<b>Pri</b>	<b>Comments</b>
Military Quals	SAA Inst (Reg or Res) SA(M)(07) SA(B)(90)	Desirable Desirable Desirable	Or CF SAA Inst Or SA(M)(07)Cadet Or SA(LR)(07)Cadet
Other Quals/Competencies	Cat B driving licence Cat D1 driving licence	Essential Desirable	
Education	Nil		
Language	Nil		
<b>Experience</b>			
Service/Arm/OGD	Army	Essential	Previous experience with Cadet Forces desirable
Operational Staff	Nil		
Command	Nil		
Fields/Trades	Training Training Support	High Desirable	
Environments	Training	High	
<b>Other Comments</b>			
This position requires a mentally and physically agile individual capable of high-quality instruction over long hours and through a high tempo training programme.			
<b>Originator:</b> Adjt CTC		<b>Appt:</b> Adjutant CTC	<b>E-mail:</b> <a href="mailto:Adjutant@ctcfrimleypark.mod.uk">Adjutant@ctcfrimleypark.mod.uk</a>
			<b>Tel:</b> Mil 94261 8201 <b>Civ:</b> 01276 65155
<b>Auth by 2<sup>nd</sup> RO:</b> Lt Col BH Brotherton	<b>Appt:</b> CO CTC	<b>E-mail:</b> <a href="mailto:CO@ctcfrimleypark.mod.uk">CO@ctcfrimleypark.mod.uk</a>	<b>Date:</b> 23/07/2021

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