

**OFFICIAL**  
**RMR SCOTLAND TERMS OF REFERENCE**

<b>Job Title:</b> Permanent Staff Instructor (UML1)	
<b>JPA Ref:</b>	
<b>Ranks/ Grade:</b> OR6 Sgt RM	<b>Location:</b> MOD CALEDONIA
<b>Current Incumbent:</b> Gapped	<b>Last updated:</b>

**Description of Role/ Purpose**

1. The UML1 is a regular SNCO, normally a Sergeant, and serves as a Permanent Staff Instructor under the command of the TO, responsible for all ML related and recruit training throughout RMR Scotland has the remit as an SME for the other RMR Units.

**Primary Responsibilities**

2. The primary responsibilities of the UML1 are:
- a. To oversee all RMR Mountain Leader related training, including relevant fundraising and outreach events.
  - b. To supervise Mountain and Cold Weather Warfare Training for the RMR in line with defence policy:
    - (1). To advise the CO on all aspects of Mountain and Cold Weather Warfare Training.
  - c. To be the HQ representative at their assigned detachment. This will involve passing information and monitoring detachment training and equipment care in line with policy.
  - d. To support and deputise for other members of the Training Office when necessary.
  - e. Attending RMR Scotland sponsored courses at CTCRM as directed by the TO.
  - f. To provide the RMR lead on Command course candidate training, liaise with CTCRM and ensure pan RMR HQ's are updated to deliver their own pre-courses and assist with courses at CTCRM throughout the year when available.
  - g. Plan, co-ordinate and execute RMR Scotland pre command course training.

**Secondary Responsibilities**

3. The secondary responsibilities of the UML1 are:
- a. Supervise the maintenance of all mountain and cold weather warfare training equipment ensuring all equipment logs are properly maintained.
  - b. To be the HQ representative at their assigned detachment. This will involve passing information and monitoring detachment training and equipment care in line with policy.

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- c. The UML1 is to undertake training appointments as directed by the TO.
- d. To attend termly SHEF meetings.

### Authority

- 4. The UML1 is authorised to:
  - a. Provide direction and advice to the training office.
  - b. Liaise directly with other military units, defence agencies and civilian/commercial agencies and individuals on training and recruiting matters.
  - c. Release correspondence on behalf of the CO, under direction from the TO.

### Line Management

- 5. The UML1 is directly accountable to the TO.

<b>1RO:</b> TO	<b>2RO:</b> CO
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### Required Competences

Competence Description	Qualification/Course
Range	Workplace Risk Assessors Course
	Endurance Training Leader
	Physical Training Leader
Coaching	DWT/ML1
Data Protection	Defence Information Management Passport
IT Skills	IT literacy
Transport Management	Civilian Driving Licence (C+E)
PPE Inspectors Cse	Lyon Equipment (Tebay, Cumbria) <a href="#">PPE Inspectors Course</a>