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JOB SPECIFICATION (2010)		JSN	
Position Title	SO3 Contracts	Date Approved	
Unit	HQ 6 (UK) Div	Approved By	
Location	Upavon, Wiltshire	TLB	
Establishment Type	New Post	Rank/Grade	
Establishment/OET Ref	810354	Service/Type/Arm	
UIN/SLIM/JPA PID	A3913A / 1279591 / 2082155	Exch/NATO/JSRL No	
Incumbent	VACANT	Staff/Command	
E-mail	6UKXX-CONTRACTS-SO3	WTE/MSTAR	
Phone Number	Skype EV - TBC	Manning Priority	
Security Status/Caveats	DV	Assignment Length	
Reporting Chain	Army	Primary Career Field	
1 st RO	SO1 FD	Sub Field 1	
2 nd RO	DACOS Plans	Secondary Field	
3 rd RO		Sub Field 2	

Unit Role: Deliver and Command forces for persistent operations in the virtual, physical, and cognitive dimensions; supporting Defence and wider HMG objectives.

Position Role: .SO3 Contracts provides contract management in support of innovation, transformation, x-DLOD Strategy and capability Intergration for HQ 6XX, ASOB and 77X..

Responsibilities:

1. Provide the contract management function of 6XX contracts.
2. Support the planning, coordination and execution of 6 (UK) Div Transformation.
3. Provide technical, data coherence and accreditation advice on 6 (UK) Div Development requirements.
4. Liase with Army Commercial on route to market for 6 (UK) Div Transformation requirements.
5. Staff the integration of 6 (UK) Div Capability Gaps into a 2 Star Demand Signal to Army HQ.
6. Liaise with Industry, Academia and Dstl partners to support 6 (UK) Div Transformation, which may include up to 35 NOOB/year.
7. Deputise for SO2 FD as required.

Pre Appt/Deployment Trg:

Domestic Considerations: Able to travel away from Home regularly for Industry meetings, unit visits and limited Operational deployment. Up to 35 nights of separated service per year are a requirement of this post.

Performance Attributes	Priority Component Features		
Judgement	Demonstrates critical application of available information to arrive at sound, timely decisions.		
Delivering results	Demonstrates accountability to achieve objectives, managing resources and information appropriately to meet demands, reviewing priorities as required.		
Problem Solving and Decision Making	Proactively seeks to inform effective problem solving, enabling timely and sound decisions with appropriate management of risk.		
Effective Intelligence	Applies innate intelligence to identify, analyse and solve problems, both practical and intellectual.		
Education/Training	Type	Pri	Comments
Military Quals	Staff Trg	Highly desirable	
Other Quals/Competencies			
Education		Desirable	
Language	N/A		
Experience			
Service/Arm/OGD	Army/E2/FTRS (LC)		
Operational			
Staff	SO3	Highly Desirable	
Command			
Fields/Trades	SO3	Desirable	Trade Experience within Int, CIS or Systems Engineering
Environments			
Other Comments	The incumbent will be expected to play a leading role in the development of 6 (UK) Div as it focuses increasingly onto Info Mvre and Unconventional Warfare. However, the core qualities required are those of an effective staff officer able to operate at 2-Star level, rather than a deep technical specialist.		

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To be completed in conjunction with Annex A - Job Specification (2010) Guidance Notes.

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