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JOB SPECIFICATION (2023)		JSN	F444
Position Title	SO2 G1 Pers Ops	Date Approved	
Unit	Fd Army Tps Sp Gp	Approved By	APC – E1 HR
Location	Upavon	TLB	Army
Establishment Type	Single Service	Rank/Grade	OF3/Maj
Establishment/OET Ref	810398	Service/Type/Arm	Army/E2
UIN/SLIM/JPA PID	A3919A/1348504/2154903	Exch/NATO/JSRL No	Nil
Incumbent	Maj S F Reid RA	Staff/Command	Subsequent Staff Grade 2
E-mail	FdArmy-Tps-Pers-SO2	WTE/MSTAR	
Phone Number	0300 165 3213	Manning Priority	
Security Status/Caveats	SC/Nil	Assignment Length	36 Months
Reporting Chain	Army	Primary Career Field	Human Resources
1 st RO	Fd Army Tps DComd Res	Sub Field 1	
2 nd RO	Fd Army DACOS Plans	Secondary Field	
3 rd RO		Sub Field 2	
Unit Role 1 ISR Bde is to deliver forces at readiness in order to deliver success on current and future operations.			
Position Role: Responsible for Regular and Reserve Deployability, Recovery and administration issues, providing advice internally and externally on training, deployment and employment.			
Responsibilities: 1. Principal staff officer for all Regular and Reserve G1 PERS issues, deputising for Fd Army Tps DCOS as required. 2. Liaise with HQ Fd Army on all G1 PERS matters, completing G1 PERS R2 as directed. 3. Assure HQ and Gp personnel are at appropriate G1 PERS Readiness. 4. Produce, implement and advise on health-related policy including CA, PAP 10, AGAI 99, TRiM to maximise deployability. Secretary for AGAI 57 activity. 5. Lead staff officer for all manning matters including retention, TACOS, employment, CEG, and transition. 6. Lead staff officer for Army welfare matters and liaison where regional issues affect operational effectiveness. 7. Lead staff officer for monitoring and reporting of NOTICAS, INCREPs, victims of crime, and VRM incidents. 8. Lead staff officer for Health and Welfare advising on Learning Accounts and ensuring compliance with recommendations. 9. DP assurance for Fd Army Tps supporting I-Hub			
Pre Appt/Deployment Trg:		ICSC(L)	
Domestic Considerations:		Nil	
Performance Attributes	Priority Component Features		
Adaptability and Initiative	Must be able to analyse and produce convincing and logical written and oral briefs up to 3* level as the G1 PERS SME. Will be required to re-prioritise competing issues, often at short notice. Work independently without intimate D&G.		
Awareness and Understanding	Must attain an expert level of awareness and understanding of the broad range of topics within the G1 PERS pillars. Be aware of the wide range of G1 PERS influencing factors that affect the units capability. Understand and advise on G1 PERS policy. Provide the necessary awareness of G1 PERS issues to the CoC in order to affect decisions.		
Communication and Influence	Skilled in communicating critical issues to the CoC. Ability to influence 1* decisions through credible knowledge of the G1 PERS systems. Will need to ensure their areas of responsibility retain the appropriate level of senior HQ and Army staff engagement		
Problem solving and decision making	Resolve complex issues on a broad range of topics. Interact with multiple agencies and departments, both internal and external to Defence. Make accurate decisions in lieu of guidance.		
Education/Training	Type	Pri	Comments
Military Quals	ICSC(L)	Desirable	
Other Quals/Competencies	EDA, MH 1 st Aid	Desirable	
Education			
Language			
Experience			
Service/Arm/OGD	Army / Any	N/A	E2 post
Operational	Joint or Alliance	Desirable	Recent operational experience desirable.
Staff	Grade 2	Essential	SO2 with previous staff experience.
Command	None	N/A	

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Fields/Trades	Human Resources	Desirable	Previous G1 PERS experience desirable	
Environments	Field Force	Essential	Experience at unit and formation level.	
Other Comments				
Originator: Maj FOB Wells		Appt: COS	E-mail: mailto:Frederick.Wells652@mod.gov.uk	Tel: 94344 8931
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