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|  **JOB SPECIFICATION (2010)** | **JSN** | TBC |
| **Position Title** | SO2 PRAESIDIUM Regional Planner  | **Date Approved** |  |
| **Unit** | **[HQ 51 Inf Bde]** |  **Approved By** |   |
| **Location** | **[Redford Bks, Edinburgh]** |  **TLB** |  Army |
|  **Establishment Type** | New Post |  **Rank/Grade** |  OF3/Maj |
| **Establishment/OET Ref** | TBC | **Service/Type/Arm** |  Army/E2/FTRS(HC) |
| **UIN/SLIM/JPA PID** | A3844A/ | **Exch/NATO/JSRL No**  |   |
| **Incumbent** |  | Staff/Command  | Staff |
| **E-mail** | 51X-Plans-PRAESIDIUM | WTE/MSTAR |  |
| **Phone Number** |  | **Manning Priority** |  |
| **Security Status/Caveats** | SC/Nil | **Assignment Length** | 24 months |
| **Reporting Chain** | Army | **Primary Career Field** | Ops Sp |
| 1st RO | [TBC] | **Sub Field 1** | Plans |
| 2nd RO | [DComd 51 Inf Bde] | **Secondary Field** |   |
| 3rd RO |  |  **Sub Field 2** |   |
| **Unit Role:** Delivery of the Firm Base across the HQ 51st Infantry Brigade & HQ Scotland AOR including UK Operations. |
| **Position Role:** Regional Project PRAESIDIUM (Garrison and Station Reform) Plans desk officer, delivering the realignment, consolidation, reform and refine of Firm Base Delivery Level 1. |
| **Responsibilities:** 1. Principal RPoC desk officer and focal point for the delivery of Pj PRAESIDIUM change within boundaries. 2. Change manager primarily focussed on change related to Pj PRAESIDIUM as part of the Integrated Review (IR).3. Informs and supports the development of relevant Implementation Orders (IOs) / FragOs from Army Strat.4. Leads with change-related delivery planning, local orders, instructions, communications and related briefing.5**.** Supports and coordinates change delivery with supported organisations and with stakeholders across the RPoC, including oversight of DEOP infrastructure change.6. Coordinates local Pj PRAESIDIUM change meetings and key briefings, representing regional issues to HQ RC.7.Lead sub-reviews as directed via the RPoC Chain of Command from HQ RC. 8. Be prepared to conduct other tasks as directed by the chain of command. |
| **Pre Appt/Deployment Trg:** ICSC(L) - PRINCE2/AgilePM Desirable |
| **Domestic Considerations:** |
| Performance Attributes | **Priority Component Features** |
| Awareness & Understanding | Carries out the full range of tasks effectively. Demonstrates knowledge of Service matters and military doctrine. |
| Communication & Influence | Displays good oral communication ability to inform and convince.  |
| Problem Solving | Applies innate intelligence to identify, analyse and solve problems, both practical and intellectual. |
| Decision Making | Demonstrates critical application of available information to arrive at sound, timely decisions. |
| Education/Training | **Type** | **Priority** | **Comments** |
| Military Quals | ICSC | Essential |  |
| Other Quals/Competencies |  |  |  |
| Education | Project Management | Desirable | Project Management experience highly beneficial, such as PRINCE 2 or AgilePM (can be trained in role). |
| Language | Nil |  |  |
| Experience |  |  |  |
| Service/Arm/OGD | Any | Essential | Motivated individual wishing to develop and stretch abilities in a 2\* HQ. |
| Operational | Recent | Desirable |  |
| Staff | Grade 2 | Desirable | Incumbent must be able to apply initiative and apply innovative thought process. |
| Command | Sub Unit | Desirable | Command experience beneficial. |
| Fields/Trades | Def Pol/HR |  |  |
| Environments | Any |  |  |
| **Other Comments** | This demanding post requires a motivated individual, happy to work with minimal supervision and at pace, delivering organisational change activity that will define the evolving RPoC owned structures and the delivery of Firm Base in Future Soldier. Key initial tasks will include:1. Review previous studies and sprints undertaken by HQ RC and related to G&S within the RPoC AO (where relevant), to the regional UK firm base constructs (to understand both ‘as is’ and ‘to be’). 2. Identify and confirm baseline ‘as at’ states for all WF in scope.  3. Support the development and refinement of candidate CoAs for refinement of Delivery Level 1 within boundaries.4. Lead regional integrating working groups / reviewing activities to confirm and assure local delivery and garner stakeholder buy-in. 5. Conduct regional and internal briefs and ensure regular communications ensuring alignment with broader narratives. 6. Work with HQ RC Plans, including managing emergent risks and coordinating Workforce Resource (WR) changes. 7. Undertake occasional detached duties including visits to HQ RC in Aldershot. This position is time-bounded to 31 Mar 25. |
|  **Originator:** Lt Col EAH Whishaw  |  **Appt:** SO1 Plans A |  **E-mail:** RC-Plans-SO1A  | **Tel: Skype** |
|  **Auth by 2nd RO:** Col E Launders |  **Appt:** ACOS Ops & Plans |  **E-mail:** RC-Ops-Plans-ACOS  | **Date: Mar 23** |