

JOB SPECIFICATION (2010)		JSN	TBN
Position Title	2IC Training (Longmoor)	Date Approved	28 Apr 23
Unit	RHQ RE	Approved By	28 Apr 23
Location	BROMPTON BKS, CHATHAM	TLB	Army
Establishment Type	Established	Rank/Grade	OR4
Establishment/OET Ref	57011 (Version 17)	Service/Type/Arm	E2
UIN/SLIM/JPA PID	A0526A / 00821143 / 1914649	Exch/NATO/JSRL No	
Incumbent	W1062531 Cpl M Grieve	Staff/Command	Staff
E-mail	tbc	WTE/MSTAR	N/A
Phone Number	tbc	Manning Priority	
Security Status/Caveats	SC / Nil	Assignment Length	24 months
Reporting Chain		Primary Career Field	PERS
1 <sup>st</sup> RO	SO2 Careers	Sub Field 1	Policy/CM
2 <sup>nd</sup> RO	SO1 Careers	Secondary Field	PERS
3 <sup>rd</sup> RO	N/A	Sub Field 2	Recruiting/Retention
<b>Unit Role:</b> Support the Moral Component of Fighting Power by sustaining the Corps/Regimental family as Head of Arm, with a Career, Learning & Development focus, custodian and conscience; recruit and retain.			
<b>Position Role:</b> Conduct Heating and Plumbing Apprenticeship assessments at the bespoke training facility, Longmoor Training Camp. Responsible for all elements of SHEF within the technical and non-technical accommodation; demanding and assuring construction stores; coordinating attendance; and additional related tasks as directed by the IC Training.			
<b>Responsibilities:</b>			
<ol style="list-style-type: none"> <li>1. Conduct apprentice heating and plumbing assessments.</li> <li>2. Liaise with the end point assessment organisation (EPAO) to schedule attendance and submit assessment reports.</li> <li>3. Receipt/assure materiel deliveries from Suppliers.</li> <li>4. Security/Housekeeping/recording/issuing of tools and materiel.</li> <li>5. Security and husbandry of site to include training houses and accommodation.</li> <li>6. Maintain H&amp;S board and act as COSHH, Noise, Fire rep and First Aid lead.</li> <li>7. Responsible for ensuring a routine check of the living accommodation to ensure no fire hazards or safety issues exist.</li> <li>8. Conducting and recording of site inductions for arrivals.</li> <li>9. Compile and submit material delivery requests to support upskill packages.</li> <li>10. Additional task as directed by the SSgt IC training.</li> </ol>			
<b>Pre Appt/Deployment Trg:</b> N/A			
<b>Domestic Considerations:</b> Incumbent will be expected to remain in post for a minimum of 2 years. Place of work to be Longmoor Training Camp.			
<b>Performance Attributes</b>	<b>Priority Component Features</b>		
Professional Effectiveness	Essential - Incumbent will act in a team of two without close supervision from RHQ RE and will be expected to report any training issues regularly.		
Initiative	Essential – Identify issues and engage to find solutions with minimal supervision. Ability to seek out opportunities and communicate.		
Judgement	Essential – Able to manage practical training. Has the ability to stop any dangerous/potentially dangerous action immediately and report and reflect.		
Powers of Communication	Essential - Incumbent must possess the confidence and command presence to brief learners and liaise with EPAO, materiel suppliers and Senior Officers.		
Operational Credibility	Desirable – Understanding of Corps trades and their use on Operations/Exercises to better inform learners. Understanding of site Health and Safety and welfare.		
<b>Education/Training</b>	<b>Type</b>	<b>Pri</b>	<b>Comments</b>
Military Quals	Mil Class 2 or 1 Heating and Plumbing	Essential	The incumbent must be Class 2 or 1 (Mil H&P) qualified or hold a civilian equivalent qualification.
Military Quals	Health and Safety	Desirable	Incumbent should be well versed in working on a work site and the Health, Safety and Fire implications.
Other Quals/Competencies			

Education	Level 3	Desirable	To provide academic rigor when investigating issues.
<b>Experience</b>			
Service/Arm/OGD	RE	Essential	Construction activities.
Operational	Recent	Desirable	Understanding of RE trade structures, ideally with experience of training and delivery.
Staff		Essential	A high level of written work is expected when reporting.
Fields/Trades	Trade	Desirable	
<b>Other Comments</b>			
<b>Originator:</b> Lt Col A R Davies MBE	<b>Appt:</b> SO1 Careers	<b>E-mail:</b> <a href="mailto:Anthony.Davies272@mod.gov.uk">Anthony.Davies272@mod.gov.uk</a> <b>Tel:</b> 94661 2411	
<b>Auth by 1 RO:</b> Lt Col A A Davies MBE	<b>Appt:</b> SO1 Careers RHQ RE	<b>E-mail:</b> <a href="mailto:Anthony.Davies272@mod.gov.uk">Anthony.Davies272@mod.gov.uk</a>	<b>Date:</b> 28 Apr 23
<b>Auth by 2 RO:</b> Col R Hawkins MBE ADC	<b>Appt:</b> Corps Col	<b>E-mail:</b> <a href="mailto:Richard.Hawkins761@mod.gov.uk">Richard.Hawkins761@mod.gov.uk</a>	28 Apr 23