**HMS GLASGOW – DEPCO RESPONSIBILITIES**

Changes to responsibilities for your current post are to be made in consultation with your 1RO and articulated in the table below. JPA permits a maximum of 8 responsibilities up to a maximum of 150 characters, including spaces, for each responsibility.

**JPA Position: ME DEPCO JPA Position Number: 2068188**

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|  | **Description**  **Max 150 characters including spaces only** for the Position Role and each Responsibility. If characters exceed 150 this document will be returned to originator for amendment – JPA will not accept more than this number of characters |
| **Position Role** | **ME DEPCO** |
|  | **Responsibilities**  Only primary duties, keep generic, not too specific. |
| **1** | **Conduct the duties of a ME Department Co-ordinator as defined in BRd 3000 (Marine Engineering Manual)** |
| **2** | **Responsible for personal and professional development, including training, coaching and mentoring skills; preparing them to operate HMS GLASGOW safely** |
| **3** | **Responsible to WOME to ensure that they work safely in accordance with Health and Safety and Environmental regulations and legislation** |
| **4** | **Support an integrated and collaborative working relationship between themselves and BAES and DE&S during the build of HMS GLASGOW** |
| **5** | **Develop framework and documentation for positions future In-Service role. This will include workforce management and training processes and oversight** |
| **6** |  |
| **7** |  |
| **8** |  |