

COMMANDER UNIVERSITIES (Cdr U)

TERMS OF REFERENCE

Purposes

1. **Primary Purpose.** To act as Head of the Universities Department, BRNC, responsible for the Command, Leadership and Management of all University Royal Naval Unit (URNU) personnel, students and activities, the purpose of the URNUs being two-fold:

- a. To inspire individuals through leadership and maritime training, whilst facilitating a career in the Royal Navy for those who choose.
- b. To provide proactive support to recruitment into the Royal Navy and Royal Naval Reserves.

Secondary Purposes.

2. The secondary purposes of Cdr U are:
 - a. The Command, Leadership and Management of Sponsored Undergraduates.
 - b. To fulfil the general duties of a BRNC Head of Department.

Superiors

3. Cdr U is accountable to the Captain BRNC as 1RO for all aspects of these terms of reference. Dir P&T will act as 2RO.

Authority

4. Cdr U has Command authority over all URNU and Jolly Division personnel.
5. Cdr U has authority to communicate with Service and external agencies as required on all departmental matters and on other matters as required by Captain BRNC.

Principal Tasks

6. The principal tasks of the Cdr U are:
 - a. To act as Commanding Officer and 1RO to all URNU COs and the Sponsored Undergraduate Staff Officer (SUSO), BRNC.
 - b. To act as 2RO to all URNU Coxswains and the URNU Staff Coxswain.
 - c. To ensure delivery of the URNU mission and to maximise the support provided to recruitment into the RN and RNR by the URNUs. The latter includes wider support to the Recruiting Field Force using the capacity inherent in individual URNU Commands.
 - d. To direct delivery of the URNU training syllabus, ensuring currency of content, quality assurance, delivery of accreditation awards and sharing of best practice both ashore and at sea.
 - e. To maintain a close relationship between the URNUs and 1PBS, optimising delivery of sea training by the affiliated P2000s of the First Patrol Boat Squadron. P2000 sea time, via

Easter and summer deployments and sea training weekends, is fundamental to the achievement of the URNU mission.

- f. To provide direction and guidance on the employment of RNR List 7A Training Officers at each URNU.
- g. To strengthen links between the URNU and the Maritime Reserves. This will include raising awareness of opportunities within the RNR for both Training Officers and students and mutual support over training and facilities.
- h. To establish and maintain close links with the Naval Regional Commanders, ensuring the URNUs play proactive roles in raising and maintaining local understanding of the Service and its activities in their regions.
- i. To represent the RN as a non-executive member on the Council of Military Education Committees (COMEC).
- j. To direct SUSO on the training and military oversight of RN Sponsored Undergraduates.
- k. To liaise with CNPERS to ensure the intent behind establishing full-time URNU COs as junior Command assignments is met.
- l. To oversee the recruitment and professional development of URNU Training Officers.
- m. To oversee the annual URNU student recruitment round.
- n. To act as Resource Manager for the URNU Operating Budget.
- o. To oversee use of the Man Training Day budget allocated to the URNUs from Commander Maritime Reserves.

Secondary Tasks

- 7. To carry out general military duties as required by Capt BRNC.

Qualifications

- 8. Cdr U should complete the Commanding Officer of Training Establishments course (COTE) at the earliest available opportunity.