

[UNCLASSIFIED]

JOB SPECIFICATION (2010)		JSN	G045
Position Title	SO3 G4 LOG SP (EAST)	Date Approved	
Unit	HQ Centre	Approved By	
Location	Kendrew Barracks, Cottesmore	TLB	
Establishment Type	Established Post	Rank/Grade	OF2/Capt
Establishment/OET Ref	FTRS (HC) - 1088451 V6 1 Apr 23	Service/Type/Arm	Army/RLC
UIN/SLIM/JPA PID	UIN - A0393A / 02142188 /PID 2192483	Exch/NATO/JSRL No	
Incumbent	Vacant	Staff/Command	
E-mail		WTE/MSTAR	
Phone Number		Manning Priority	
Security Status/Caveats	SC	Assignment Length	36 months
Reporting Chain	Army	Primary Career Field	Logistics (Army)
1 <sup>st</sup> RO	COS/SO2 Log SP	Sub Field 1	
2 <sup>nd</sup> RO	Comd HQ Centre	Secondary Field	
3 <sup>rd</sup> RO		Sub Field 2	
<b>Unit Role:</b> [ 11 Sig Bde and HQ WM delivers ICS iot sustain current operations and support contingency tasks while the RPOC is responsible for UK Resilience and Firm Base delivery in the WM. ]			
<b>Position Role:</b> [ Provide the efficient and timely delivery of Log Sp to the HQ dependencies, within the constraints of available resources and budget. ]			
<b>Responsibilities:</b> 1. Supporting role to the SO2 Log Sp providing SME advice where appropriate. 2. Planning, coordination and delivery of Assurance as required under the ARMS LSA&I regime. 3. Team Leader for all minor unit LSA&I's and Assurance visits. 4. Managing the uploading of LSA&I reports onto ARMS and hastening overdue progress reports. 5. Responsible for liaison with 7 LM BCT QMs' and unit staff on G4 matters. 6. Lead G4 Log Ops Officer in the HQ Ops Room on UK based Ops and the associated exercises. 7. Deputise as required for the SO2 Log Sp for all Log matters in the Eastern AOR of HQ Centre. 8. MS and line manager responsibilities for both Military and Civilian staff as directed ]			
<b>Pre Appt/Deployment Trg:</b> [ Defence Contribution to Resilience Operations - level 2 within 12 months of employment. ]			
<b>Domestic Considerations:</b> [ Must have a valid UK Driving license. ]			
<b>Performance Attributes</b>	<b>Priority Component Features</b>		
Powers of Communication	[ Displays good oral communication to inform and convince. Produces logical, fluent, convincing and accurate written work. ]		
Professional effectiveness	[ Shows clear understanding of professional environment. ]		
Management	[ Allocates resources efficiently and optimises capability within constraints. Develops successful interpersonal relationships with others. ]		
Judgement	[ Demonstrates critical application of available information to arrive at sound, timely decisions. ]		
<b>Education/Training</b>	<b>Type</b>	<b>Pri</b>	<b>Comments</b>
Military Quals	N/A		
Other Quals/Competencies	IT literate	Essential	MS Word, Excel and PowerPoint used routinely
Education	MK 2	Desirable	
Language	N/A		
<b>Experience</b>			
Service/Arm/OGD	Army/E1/ RLC	Essential	Offr with background in any Logistic field.
Operational	UK Based	Desirable	
Staff			
Command	N/A		
Fields/Trades	Logistics	Desirable	Requires a wide range of Logistic based KSE in particular Tpt and/or Supply
Environments	N/A		
<b>Other Comments</b>			
<b>Originator:</b> [ Colin England ]	<b>Appt:</b> SO2 MS	<b>E-mail:</b> colin.england879@mod.gov.uk ]	<b>Tel:</b> [ ]
<b>Auth by 2<sup>nd</sup> RO:</b> [ ]	<b>Appt:</b> [ ]	<b>E-mail:</b> [ ]	<b>Date:</b> 24 Feb 23

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