JOB SPECIFICATION (2010)		JSN	
Position Title	SO2 Prog B	**Date Approved**	07 Mar 24
Unit	HQ Field Army	**Approved By**	
Location	Andover	**TLB**	Army
Establishment Type	FTRS-HC-RSG	**Rank/Grade**	OF3
Establishment/OET Ref		**Service/Type/Arm**	Army/E2
UIN/SLIM/JPA PID	A3192A/1357023/2086975	**Exch/NATO/JSRL No**	Nil
Incumbent	505198 Maj Lee Bedborough	**Staff/Command**	Nil
E-mail	FdArmy-ComdGp-Prog-SO2	**WTE/MSTAR**	N/A
Phone Number	94393 6740	**Manning Priority**	
Security Status/Caveats	SC	**Assignment Length**	60 mths
Reporting Chain		**Primary Career Field**	Combat
1st RO	SO1 Prog, HQ Field Army	**Sub Field 1**	Staff
2nd RO	DACOS MSP	**Secondary Field**	
3rd RO	ACOS Plans	**Sub Field 2**	

Unit Role: HQ Field Army directs the preparation and generation of forces for current and contingent operations and for persistent engagement overseas.

Position Role: As part of the LOC G8 team, Progs advice and support across the LOC and to Land Component Ops, and with PJHQ J8 regarding SR / ISR resource requirements and spend. Post holder works closely with two Finance officers aligned to LOC G8.

Responsibilities:

1. Provide G8 support to FGen and operations that involve Fd Army SP.
2. Principal liaison between LOC G8, PJHQ J8, Deployed staff and LOC staff (OTs / other G1-9 pers) for op prog costs, including contribution to OSW, G8 reports and returns and provision of advice.
3. With stakeholders, the formulation and staffing of op forecast costs (SR and ISF) for the next FY, and for delivery of/contribution to reports related to current year spend. Advising ops to ensure that allocated funds are spent, as programmed, in-year.
4. Working with HQ ORBITAL, LOC UKR OT and G1-9 staff, service providers, PJHQ J8 on the costs related to the INTERBOW programme of activity. Includes cost refinement, engagement with Commercial and Contracts staff, obtaining FinA, spend tracking and reporting.
5. Responsible for billing Partner Nations (PN) for services provided in respect of their support to Op INTERFLEX. Includes contributing to Implementation Agreements between the UK and PNs, coordinating with HQ INTERFLEX and TDUs as to data/evidence gathered and reported, production of SoRs, liaison with PN staff and the preparation and submission of invoices.
6. Assisting staff deployed on ops to resolve any financial or programme-related issues.
7. Briefing staff deploying on Ops PERCIVAL and VOGUL on G8 matters and their in-theatre support.
8. Notify Fd Army Fin and Prog staff where there is a possibility that the cost of operational activity could be expected to fall to the HLB. Obtain SFBP agreement to the financial risk.
9. Provide G8 support to the respective LOC Operational Team (OT) when the financial delegation for an op transfers from PJHQ to the LOC, including agreement to the limit of liability versus the scope of activity.
10. Monitor ESCAPADE to maintain awareness of SPO/DAF-endorsed tasks of Fd Army force elements globally. Engage with SPO/DAF and FEs, where necessary, to confirm funding for activity.
11. Coordinate the G8 contribution to any notified change to LOC-managed operational activity. This involves reviewing costs, FinA, budget proposals, OSW, liaison and reporting.
12. Direction and guidance to Mil Acct relating to structure and scope of cost models and other op cost support tasks.
13. Staff ownership of/support to other Prog-related issues, as directed by SO1 Prog or DACOS MSP.

Pre Appt/Deployment Trg: Nil

Domestic Considerations: Nil

Performance Attributes	Priority Component Features
Professional effectiveness	Shows clear understanding of professional environment.
Effective intelligence	Applies innate intelligence to identify, analyse and solve problems, both practical and intellectual.
Powers of communication	Produces logical, fluent, convincing and accurate written work.
Judgement	Demonstrates critical application of available information to arrive at sound, timely decisions.

Education/Training	Type	Pri	Comments
Military Quals	ICSC(L)	Essential	
Other Quals/Competencies			
Education			
Language			

To be completed in conjunction with Annex A - Job Specification (2010) Guidance Notes.

Experience			
Service/Arm/OGD	Any		Must have an understanding of All Arms training policy and progression and resource requirements
Operational	Any	Desirable	In order to understand resource implications of MST
Staff	G7 or G8 PR	Desirable	Must understand the Force Preparation, Programme/ Resource and Change Management processes
Command	Sub-unit	Desirable	In order to understand the construction of unit training
Fields/Trades			
Environments			
Other Comments	An officer with an eye for detail and data, who understands Force Preparation and training policy, planning and resourcing is required		

Originator: Maj Ward	**Appt: SO1 Prog**	**E-mail:** FdArmy-Plans-Prog-SO2)	Mil:
Auth by 2nd RO: Col W Richmond	**Appt:** DACOS Plans	**E-mail:** [FdArmy-Plans-DACOS]	**Date:** 07 Mar 24

To be completed in conjunction with Annex A - Job Specification (2010) Guidance Notes.