

Issue Date:

Review Date:

## **TERMS OF REFERENCE FOR**

Post Holder:

Full Title: FLEET ENGINEERING AIR PURIFICATION SENIOR RATE 3

Short Title: FE SM AIR PURI SR3|2156607

### **Part 1: Job Summary**

#### **PREAMBLE**

1. The position of Air PuriSR3 is a placement within the Babcock International Group, Marine Fleet Engineering organisation at HM Naval Base Clyde and the incumbent will be a member of the seconded RN workforce under the FMSP contract. Whilst seconded with Babcock International, RN personnel are expected to comply with all reasonable instructions from their Babcock International Line Manager with regard to the daily working routines or tasks and are to aim to ensure engineering support is delivered both efficiently and cost effectively, whilst maintaining a high level of flexibility.

#### **PURPOSES**

2. Primary Purpose. To conduct mechanical repairs and maintenance on air purification equipment as directed by the Afloat Repair SM Mechanical Supervisor on submarines, using HM Naval Base Clyde, to enable them to meet their planned programmes.
3. Secondary Purposes.
  - a. To deputise for the Afloat Repair SM Mechanical Supervisor in all matters associated with mechanical repairs when required.
  - b. To carry out the duties of NERO TASG Staff Officer.
  - c. To carry out the duties of Divisional Senior Rate (DSR) as required.

#### **ACCOUNTABILITY**

4. The Afloat Repair Air Puri SR3 maintainer is accountable to the Afloat Repair Warrant Officer through the Afloat Repair SM Electrical Supervisor.

#### **AUTHORITY**

5.
  - a. Liaise directly at appropriate levels with external agencies (DES ISM IPT, DA etc), other Fleet Engineering Senior Rates and equivalent post holders in other bases.
  - b. Liaise directly with submarines on progress of work.

#### **TASKS**

6.
  - a. Manage and lead small teams in the repair and maintenance of air purification equipment in support of submarines, ensuring that good order and discipline is maintained by them in their areas.

- b. Carry out mechanical fault diagnosis and defect rectification.
- c. Provide mechanical expertise and assistance as directed by team leaders.
- d. Instruct and supervise subordinate team members for on job training.
- e. Ensure all tasks undertaken are carried out in accordance with current safety and quality regulations.
- f. Process all documentation required to fulfil job description.
- g. Carry out duties and responsibilities of Divisional Senior Rate as required.
- h. Carry out the duties of the Duty Technical Officer.
- i. Liaise with other Fleet Engineering sections/ships staff where necessary.
- j. To support out of hours cover, occasional overtime work or shift work with commensurate Time Off In-Lieu (TOIL).
- k. Carry out additional tasks as instructed by line management.

**COMPETENCIES**

7. The post holder is to be a

	<b>COURSE REFERENCE</b>	<b>SKILL LEVEL (ADV/INT/BASIC)</b>
An experienced CPO/PO ET(MESM)/ MEA(MSM)/MEM(M)(SM)		Essential
ME Gas Management Plant Maintainer  Navy	ME441	Essential
ME Low Pressure Electrolyser Maintainer  Navy	ME451	Essential
ME MPT Wellman Scrubber and CO&H2 Burner Maintainer  Navy	ME452	Essential

**Part 2: Key Change Objectives**

(To be agreed between employee and Line Manager annually or on taking up the post)

1. During the next 12 months, the post holder is to direct his efforts to achieve his primary and secondary purposes, with the following specific targets:

Signature of Job Holder

Signature of Line Manager

Date:

Date: