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| **JOB SPECIFICATION (2010)** | | | | | | **JSN** |  | |
| **Position Title** | SO2 PROJ 1 | | | | | **Date Approved** |  | |
| **Unit** | DCTT HQ LYNEHAM | | | | | **Approved By** |  | |
| **Location** | CHIPPENHAM (MOD LYNEHAM) | | | | | **TLB** |  | |
| **Establishment Type** | ESTABLISHED | | | | | **Rank/Grade** |  | |
| **Establishment/OET Ref** |  | | | | | **Service/Type/Arm** |  | |
| **UIN/SLIM/JPA PID** | UIN = N2577A SLIM = 01479643  JPAN = 1978882 | | | | | **Exch/NATO/JSRL No** |  | |
| **Incumbent** |  | | | | | Staff/Command |  | |
| **E-mail** |  | | | | | WTE/MSTAR |  | |
| **Phone Number** |  | | | | | **Manning Priority** |  | |
| **Security Status/Caveats** | SC | | | | | **Assignment Length** |  | |
| **Reporting Chain** |  | | | | | **Primary Career Field** |  | |
| 1st RO | SO1 NGTT PMO - RN | | | | | **Sub Field 1** |  | |
| 2nd RO | HD PROJ - ARMY | | | | | **Secondary Field** |  | |
| 3rd RO | COMDT DCTT - RN, ARMY OR RAF | | | | | **Sub Field 2** |  | |
| Unit Role: Train and educate AE, EME, Nuclear and Marine Engineering, and CIS personnel in order to meet the Defence requirement. | | | | | | | | |
| **Position Role:** SO2 PROJECT 1 | | | | | | | | |
| **Responsibilities:**  1.To assist the SO1 NGTT PMO in the development of a pan-College Operating Model that delivers efficiencies.  2. To analyse the current School structures and identify opportunities for streamlining and centralisation of functions.  3. To work with the SO2 NGTT PMO 1 on the mapping of benefits from structural changes and identifying any associated risks.  4. To assist with the identification of changes to be implemented and the early introduction or pilot schemes as appropriate.  5. To assist with the subsequent development of an in-house bid as part of the overall project assessment phase.  6. To act as the project representative in various working level meetings  7.  8. | | | | | | | | |
| **Pre Appt/Deployment Trg:** N/A | | | | | | | | |
| **Domestic Considerations:** Occasional travel to the 4 school sites required | | | | | | | | |
| Performance Attributes | **Priority Component Features** | | | | | | | |
| Powers of Communication | Essential - possess good written and verbal communication skills. | | | | | | | |
| Judgement | High - critically applies available information to arrive at sound, timely decisions. | | | | | | | |
| Management | Essential - demonstrates effectiveness as a team member. | | | | | | | |
| Effective Intelligence | High - adapts to new circumstances and brings to bear both common sense and innovation. | | | | | | | |
| Education/Training | **Type** | | **Pri** | Comments | | | | |
| Military Quals | ICSC(L) | | Desirable | Will be staffing papers through policy and financial approvals. | | | | |
| Other Quals/Competencies | Nil | |  |  | | | | |
| Education | Nil | |  |  | | | | |
| Language | Nil | |  |  | | | | |
| Experience |  | |  |  | | | | |
| Service/Arm/OGD | RN | | Desirable | Maintain Projects team mix. | | | | |
| Operational | Joint | | Desirable | Understanding of other FLC requirements desirable. | | | | |
| Staff |  | |  |  | | | | |
| Command |  | |  |  | | | | |
| Fields/Trades | Acquisition | | Desirable | Programme or project management experience desirable. | | | | |
| Environments | Training | | Desirable | Experience in Phase 2 or 3 training environments advantageous. | | | | |
| **Other Comments**  DAngeR |  | | | | | | | |
| **Originator:** Cdr Tim Winter RN | | **Appt:** SO1 NGTT PMO | | | **E-mail:** tim.winter915@mod.gov.uk | | | **Tel:** +443001696367 |
| **Auth by 2nd RO:** COL DAVID CATHRO | | **Appt:** HD PROJ | | | **E-mail:** DAVID.CATHRO765@MOD.GOV.UK | | | **Date:** 16 Aug 21 |