OFFICIAL-SENSITIVE

| JOB SPECIFICATION (2022) | | | | JSN | G461 |
|---|---|---|---|---|---|
| **Position Title** | SO2 Reserve Cts | | | **Date Approved** | |
| **Unit** | HQ Army | | | **Approved By** | |
| **Location** | Andover | | | **TLB** | Army |
| **Establishment Type** | FTRS(HC) | | | **Rank/Grade** | Maj / OF3 |
| **Establishment/OET Ref** | 812122 | | | **Service/Type/Arm** | Army / E2 |
| **UIN/SLIM/JPA PID** | A3192A/01587702/2272085 | | | **Exch/NATO/JSRL No** | - |
| **Incumbent** | Maj Virdee | | | **Staff/Command** | Staff |
| **E-mail** | @mod.gov.uk | | | **WTE/MSTAR** | - |
| **Phone Number** | 03001519751 | | | **Manning Priority** | |
| **Security Status/Caveats** | SC | | | **Assignment Length** | 36 months |
| **Reporting Chain** | | | | **Primary Career Field** | Ops |
| 1st RO | SO1 G3 Cts | | | **Sub Field 1** | |
| 2nd RO | DACOS G35 | | | **Secondary Field** | |
| 3rd RO | ACOS G3 | | | **Sub Field 2** | |

**Unit Role:** LOC is the Army's Single Tasking Authority responsible for the force generation of Army capability in response to Defence/Army demand.

**Position Role*:*** Force-generate Reservists for ops/trg; liaise with Army formations, oTLBs and HQ Army on AR deployments and issues; ARes SME across G3/G35/G5.

**Responsibilities:**

1. Lead the mobilisation and force generation of Army Reservists for Def/Army Outputs.
2. Advise on Army Reserve personnel matters, focusing on Conditions of Service and readiness.
3. Support SO1 G3 and G35 in managing reservist force generation across service conditions.
4. Liaise with Defence Cells, PJHQ, MRTC, DPHC, Dir Reserves, HQ Army & APC on mobilisation/Res Gen; incl planning & wargaming events & visits.
5. Plan and manage land-focused augmentation and mobilisation to meet operational demands.
6. Provide timely situational awareness on Army Reserve issues to Defence Cells and HQ Army.

**Pre Appt/Deployment Trg:** SC. ICSC or ICSC(LR).

**Domestic Considerations:** Based in HQ Army, Andover Up to 35 nights separated service per year are a requirement of this role. Some remote working possible.

| **Performance Attributes** | **Priority Component Features** |
|---|---|
| Courage and values | Must be capable of working in a sensitive, joint and policy directed environment often under significant pressure. Frequently required to make difficult decisions and brief senior officers accordingly. |
| Professional effectiveness | High. A very demanding post and individuals must be able to grasp requirements and assimilate large quantities of detail quickly and provide high quality briefs at short notice. The post enjoys significant freedoms and autonomy, the SP will be expected to identify and solve problems, support others in the Commitments/ G35 team and represent Land Component views and objectives across Defence. Must have high EQ, and collegiate attitude. |
| Powers of Communication | Essential. Must be able to brief verbally and on paper with confidence and clarity. 1 and 2* briefings very regularly, with occasional briefs above that. |
| Reliability | High. Must be very reliable and able to work with minimum supervision, identifying requirements without significant direction. |

| **Education/Training** | **Type** | **Pri** | **Comments** |
|---|---|---|---|
| Military Quals | Nil | | |
| Other Quals/Competencies | DV | Desirable | SC Essential |
| Education | ICSC | Essential | ICSC, ICSC(LR), or previous JSC. |
| **Experience** | | | |
| Service/Arm/OGD | Army E2 | Desirable | Any |
| Operational | Any | Desirable | In order to communicate authoritatively on mobilisation |
| Staff | Grade 2 or 3 | Essential | Previous Bde / Fmn / HQ experience preferred |
| Command | Sub Unit | Desirable | |
| Fields/Trades | Any | Desirable | Previous specialisations likely to become 2o responsibility. |
| Environments | Reserves | Essential | Must have significant experience of the Army Reserve |
| **Other Comments** | Previous experience of Reserve mobilisation process highly desirable i.e. Trg Maj, Ops Cts. | | |

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|---|---|---|---|
| **Originator:** Lt Col Radcliffe | **Appt: SO1 Cts, G35** | **E-mail:** FdArmy-G3-Cts-SO1@mod.gov.uk | **Tel:** |
| **Auth by 2nd RO:** Col Buchan-Smith | **Appt: DACOS G35** | **E-mail:** FdArmy-G3-DACOS-G35@mod.gov.uk | **Date:** **Mar 26** |

To be completed in conjunction with Annex A - Job Specification (2010) Guidance Notes.

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