

JOB SPECIFICATION (2017)		JSN	
Position Title	Battalion RQMS	Date Approved	1 Jul 2019
Unit	3 MI Bn	Approved By	
Location	Worship St, London, EC2A2BE	TLB	
Establishment Type	FTRS(HC)	Rank/Grade	OR8
Establishment/OET Ref		Service/Type/Arm	Army FTRS (HC)/E2
UIN/SLIM/JPA PID	A1778A/0680812/2096739	Exch/NATO/JSRL No	
Incumbent	WO2 Dollimore	Staff/Command	
E-mail	Terry.Dollimore130@mod.gov.uk	WTE/MSTAR	
Phone Number	94621 3918	Manning Priority	
Security Status/Caveats	SC	Assignment Length	24 Months
Reporting Chain	Army	Primary Career Field	
1 <sup>st</sup> RO	QM	Sub Field 1	
2 <sup>nd</sup> RO	CO	Secondary Field	
3 <sup>rd</sup> RO		Sub Field 2	
<b>Unit Role:</b> To deliver strategic intelligence and security support to operations across the spectrum of conflict as directed.			
<b>Position Role:</b> RQMS			
<b>Responsibilities:</b>			
1. Deputise for the Quartermaster in all G4 respects. 2. Manage the Battalion allocation of ammunition using MDJI, UAMS and Churchill systems. 3. Deputy 4 Cs duty advisor for Ashford House and Clifton Street ARCs. 4. Oversee management of other commodities on the MJDI system such as Misc, Clothing and Loan items as UAA. 5. Member of the Equipment Care, SHEF, Road safety committees. 6. Dangerous Goods consignor. 7. Line Manager for two civilian employees. 8. Manage work services for Ashford House and Clifton Street ARCs.			
<b>Pre Appt/Deployment Trg:</b> All Arms RQMS Course			
<b>Domestic Considerations:</b> Must be able to daily commute to Central London.			
<b>Performance Attributes</b>		<b>Priority Component Features</b>	
<i>Professional effectiveness</i>			
<i>Powers of Communication</i>			
<i>Organisational ability</i>			
<i>Initiative / integrity</i>			
<b>Education/Training</b>	<b>Type</b>	<b>Pri</b>	<b>Comments</b>
Military Quals			
Other Quals/Competencies	JPA /other IT	Essential	Most outputs are MODNET based
Education			
Language			
<b>Experience</b>			
Service/Arm/OGD	Army	Essential	Previous military experience essential
Operational			
Staff			
Command			
Fields/Trades			
Environments			
<b>Other Comments</b>			
<b>Originator:</b> G Bartholomew	<b>Appt:</b> QM	<b>E-mail:</b> gary.bartholomew263@mod.gov.uk	<b>Tel:</b> 94621 3918
<b>Auth by 2<sup>nd</sup> RO:</b> M Lewis	<b>Appt:</b> CO	<b>E-mail:</b> madeline.lewis799@mod.gov.uk	<b>Date:</b> 30 Sep 22