

## JOB SPECIFICATION TEMPLATE

### Profile of Position:

**[ For Army and RAF posts only] SLIM No: 00725379 JPAN 1107588**

#### Position Details

Rank	Lt Cdr – OF3	Org. Unit	PJHQ – J3	UIN	D0625F
Upper Lower Rank	Lt Cdr – OF3	Org. Type	Permanent Position	Exchange With	
Service (Job)	RN	TLB	UK Strat Com	Location	Northwood
Start Date for Position	Not Applicable	Proposed End Date for Position	Not Applicable	Workforce Requirement Driving	No
Hiring Status	Active	Position Status	N/A	Position Type	N/A
Person Category	N/A	Position Status EIT	N/A	Service Option	RN
Domain	RN	Career Field	Not Applicable	Sub Career Field	Not Applicable
Talent Management	Not Applicable	Tour Length	24 months	Handover	One-week training is essential
Type of Operation	Not Applicable	Operation Name	Not Applicable	Operation PID	Not Applicable
Hierarchy Parent 1	PJHQ-J3-SO1-Ops C JPAN 2031996	Hierarchy Parent 2	PJHQ-J3-DACOS-Ops Spt JPAN 1407596	Hierarchy Parent 3	PJHQ- J3 ACOS J3 JPAN 1058635
Incumbent		Incumbent Future Availability Date		Environment	RN
Minimum Medical Standard	MFD	Child Positions		Preferred Gender	Not Applicable

#### Career Management and Rotational Information

Position CM Desk	Service (CM)	Applicable From	Applicable To
RN/RM CM Warfare GSX Officers	RN/RM CM Warfare GSX Officers	Not Applicable	Not Applicable
Branch/Arm/Group	Main Trade	Sub Regt/Corp	
RN OFFICER	RN Warfare	Not Applicable	

#### Alternative Branch or Trade

Alternative 1	Alternative 2	Alternative 3
Not Applicable		

#### Specialist Pay

Specialist Pay 1	Specialist Pay 2	Specialist Pay 3	Specialist Pay 4	Specialist Pay 5
Not Applicable				

**Unit & Position Role**

Unit Function	When directed by CDS, CJO is to exercise Operational Command of UK forces assigned to overseas Joint and Combined operations, either led by the UK or another nation, in order to achieve MOD UK's strategic objectives
Position Role	Act as the 24 hrs point of contact at PJHQ for all operational matters, operations and deployed personnel acting on behalf of CJO. Take immediate action on behalf of ACOS J3 and OTs in the event of an incident or emerging crisis any operational theatre, including a Personnel Recovery (PR) event.

**Responsibilities**

Monitor all UK and multinational secure communications systems within J3 and ensure that it is speedily directed to the relevant Ops Team, PJHQ Division, FLC deployed HQ and OGD as required.
Provide the Chief of Defence Staff Duty Officer with updates on operational and major incidents as they occur.
Act as J3 POC for all UKLO's stationed at Allied Commands, JFHQ and for all other small or recce detachments under PJHQ command.
Responsible to the J3 Ops Co-ord for coordinating of activities in the OCR, including OCR briefs. Maintaining security within the OCR and J3.
Responsible for activating the Alternative OCR as part of the PJHQ BCP or in the event of a major incident affecting the OCR and .
Act as the DO during the transition of period when a crisis passes from a CPT to an OT and be prepared to form part of the Crisis Operational Planning Team in the event of an unforeseen crisis. .
Coordinate key CSG/J3 battle rhythm events.
Command and management of Ops Controllers and Ops Control Assistants.

**Competence Requirements**

Competence - Full Name	Proficiency Level	Essential	Acquired
NSV Security  Developed Vetting  Joint  No		YES	
ICSC(M)		YES	

**Pre-Employment Training**

Pre-Employment Training 1	Pre-Employment Training 1 Priority	Pre-Employment Training 2	Pre-Employment Training 2 Priority	Pre-Employment Training 3	Pre-Employment Training 3 Priority
One-week training at PJHQ J3 Ops C	High				

**Local Considerations**

Domestic
Hours are unsociable during the night shift and the shift patterns make it challenging to become involved in normal unit events and social life.
Employer Comments
Individual must arrive in post with DV clearance. Individual must be comfortable working a shift

system which includes unsociable hours and from potentially being separated from family or friends for 2 weeks at a time every 2-3 weeks. The Individual must be confident briefing Senior Officer up to 3\* level on a regular basis.