JOB SPECIFICATION (2010)		JSN	TBC
Position Title	WO Brigade Staff Support Team	**Date Approved**	TBC
Unit	HQ 51 Infantry Brigade & HQ Scotland	**Approved By**	
Location	Redford Barracks, Edinburgh	**TLB**	Army
Establishment Type	Established Post	**Rank/Grade**	OR8/WO2
Establishment/OET Ref	Army Reserve	**Service/Type/Arm**	Army/E2
UIN/SLIM/JPA PID	A4083A/1334178/1763361	**Exch/NATO/JSRL No**	
Incumbent	GAPPED	**Staff/Command**	
E-mail		**WTE/MSTAR**	
Phone Number		**Manning Priority**	Must
Security Status/Caveats	SC/Nil	**Assignment Length**	36 Months
Reporting Chain	Army	**Primary Career Field**	
1st RO	SO1 Employer Engagement	**Sub Field 1**	
2nd RO	AComd	**Secondary Field**	
3rd RO		**Sub Field 2**	

Unit Role: 51 Inf Bde – the JMC that Leads, Enables, Sustains and Promotes the British Army in Scotland.

Position Role: Member of the Brigade Staff Support Team (BSST) delivering UK Operations and Training.

Responsibilities:

1. Support the coordination and delivery of UK Ops.
2. Support the development of all UK Ops CONPLANs and HQ Staff Work.
3. Conduct multi-agency liaison with cross-government resilience partners.
4. Understand and disseminate UK Ops policy and doctrine.
5. Operational Support: Watch keeping, Operations Room Management, Operational Record Keeping and information management tasks.
6. Desk level liaison with RC UK Ops and HQ SJC (UK).
7. Support RST resource and training.
8. Support MT as supervisor driver training and BPT support further projects as directed by the CofC.

Pre Appt/Deployment Trg: Attend Defence Contribution to Resilience and Security Course Level 2 training.

Domestic Considerations:

1. Reside or work within the JMC AOR.
2. Potential emergency callout liability on VTOD (up to 20 days max) locally/regionally.
3. Potential Intelligent Mobilisation Liability.

Performance Attributes	**Priority Component Features**
Leadership	Applies innate intelligence to identify, analyse and solve problems, both practical and intellectual.
Judgement	Demonstrates critical application of available information to arrive at sound, timely decisions.
Subordinate Development	Shows clear understanding of professional environment.
Courage and Values	Displays good oral communication ability to inform and convince.

Education/Training	**Type**	**Priority**	**Comments**
Military Quals			
Other Quals/Competencies	IT literate	Essential	MS Word, Excel and PowerPoint used routinely
	DCR L2	Essential	Course can be completed in role.
Education			
Language			
Experience			
Service/Arm/OGD	Army/Any/OR8		
Operational	UK OPS	Desirable	UK Op experience would be helpful, but not essential.
Staff	Grade 2		
Command			
Fields/Trades			
Environments			
Other Comments	Wide experience of tri-service G3 Ops/UK Ops staff work and procedures beneficial.		

Originator:	**Appt:**	**E-mail:**	**Tel:**
Auth by 2nd RO:	**Appt:** AComd	**E-mail:**	**Date:**