

MTU TERMS OF REFERENCE

MTU HMS EXCELLENT MISSION STATEMENT:

To deliver the highest quality of training to Naval Service personnel to produce Sailors trained to fight and win, seizing every opportunity to reinforce the moral component of operational capability.

Post:

16677980 POMW INSTRUCTOR

Service
Number:

JPA Unit No:

1667980

Effective Date:

23/04/2021

Review Date:

23/04/2023

Post Holder's Signature

Post Holder:

Date:

Rank/Rate/Grade: (Position s rank ranged)

Signature: _____

APPROVAL

Management Approval

This issue of the MTU Terms of Reference is approved from 23/04/2021 to 23/04/2023.

Line Manager

Name:

Date:

Rank/Grade:

Post:

Signature: _____

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ENTRY PROFILE

1. The post holder is:
 - Experienced SAA instructor.
 - B Qual range qualification.
 - Ship Protection Force experience.

POST JOINING REQUIREMENT

2. The post holder is to:
 - Attend the MWS induction briefings¹.
 - Undertake Departmental Induction Procedure (DIP) within 2 weeks of joining.
 - Defence Train the Trainer V2 qualified.
 - Maintain currency for mandatory Navy Core Training (NCT) requirements.
 - Be current and competent in Skill at Arms (SAA) and required Range SA (B) and (M) Qualifications² and remain in date for Weapon Handling Tests (WHT) on weapon systems pertinent to MTU³.
 - Level 2 First aid & tourniquet qualified.
 - To hold valid driving licence and obtain an FMT 600 (ADP).
 - To be current with Dangerous Goods Policy.
 - To hold a current Disclosure and Barring Service (DBS) check.

PURPOSES

3. Primary
 - Range Conducting Officer for all Live Fire Marksmanship Training (LFMT) activity⁴.
 - Skill at Arms & Ship Protection Force Instructor.
 - Course Lead as detailed by CI EXC MTU.
 - Mentor subordinates in Skill at Arms / SPF training requirements & standards.

¹ HMS COLLINGWOOD(MWS) Executive Temporary Memorandum No 55/18.

² Pamphlet No 21 Training Regulations for Armoured Fighting Vehicles, Infantry Weapon Systems and Pyrotechnics.

³ WHT to be conducted iaw Operational Shooting Policy. Baton Handling Test to be conducted iaw BRd 8988.

⁴ Operational Shooting Policy VOLUME 1-Personal Weapons (2019).

Secondary

- Conduct establishment duties.
- MTU EXC - Duty Instructor.
- Account for, secure and maintain weapons, ammunition and stores on charge.

ACCOUNTABILITY

4. Accountable to the OIC MTU EXC

ORGANISATION DIAGRAM

5.

