JOB SPECIFICATION (2010)		JSN	
Position Title	Company 2IC G Company	**Date Approved**	
Unit	7 RIFLES	**Approved By**	LFEC
Location	The Cedars, Portway, West Ham, London, E15 3QN	**TLB**	HQLF
Establishment Type	Established Post	**Rank/Grade**	Capt/OF2
Establishment/OET Ref		**Service/Type/Arm**	Army
UIN/SLIM/JPA PID	A0645A /SLIM 00867818/ JPA PID: 1545659	**Exch/NATO/JSRL No**	
Incumbent		**Staff/Command**	
E-mail		**WTE/MSTAR**	
Phone Number	94251 8203	**Manning Priority**	
Security Status/Caveats	SC	**Assignment Length**	36 Months
Reporting Chain		**Primary Career Field**	
1st RO	Officer Commanding G Company	**Sub Field 1**	
2nd RO	Commanding Officer 7 RIFLES	**Secondary Field**	
3rd RO		**Sub Field 2**	

Unit Role: Army Reserve Infantry - 7 RIFLES is to provide formed companies and individuals for operations, act as a basis for regeneration and maintain strong links to the civil community. 7 RIFLES is to be capable of mounting and sustaining operations at >R8.

Position Role: 2IC G Company is responsible to the Officer Commanding G Company for the management of the Company; in particular the implementation of the Bn activity directive at Coy level in line with the OC's direction.

Responsibilities:

1. To deputise for the Officer Commanding when required.
2. To manage the implementation all Coy aspects of the Bn activity directive in line with the CO's priorities.
3. To manage production and resourcing of the annual and weekly company programme, including integration of the training (including the growth of the Mor and MG sections), EE, CE, individual training and AT programmes.
4. When deployed on Exercise or Operations to effectively control current Company group activity and plan future operations in line with the OC's intent.
4. To oversee all aspects of the administration of the company and liaise with the FTRS/NRPS and Regular (SPSI) staff as appropriate.
5. To provide management of all company welfare issues, especially focussing on mobilised personnel, liaising with BHQ as appropriate.
6. Plan and coordinate company media operations in conjunction with BHQ.
7. To oversee the production and execution of the company recruiting programme and manage through the RMTT.
8. To carry out any additional tasks that may be required to support the company mission.

Pre Appt/Deployment Trg:

Domestic Considerations: Must be prepared to work at weekends and in the evenings.

Performance Attributes	**Priority Component Features**
Leadership	Must be able to lead, motivate and provide an example to the Company. Must ensure Values and Standards are maintained in isolated Coy and Platoon locations.
Judgement	Must be able to take on the delegation of large tasks from the CO and act within the 1up and 2up commanders' intent. Should be able to anticipate and resolve problems.
Management	Plans, organises and designates priorities effectively. Must be able to effectively manage the Officers and Soldiers in the Company and oversee G4 to maintain an effective force.
Reliability	Displays loyalty, trustworthiness, conscientiousness and consistency.

Education/Training	**Type**	**Pri**	**Comments**
Military Quals	JOTAC	Essential	
	PCBC	Essential	
Other Quals/Competencies			
Experience			
Service/Arm/OGD	ARMY	Essential	
Operational	Any	Desirable	
Staff	Any	Desirable	
Command			
Fields/Trades			
Environments	AR Service	Desirable	
Other Comments			

Originator: Capt Williams	**Appt: RCMO**	**E-mail:** 7RIFLES-RCMO	**Tel: 94251 8203**
Auth by 1 RO: LT Col M Hrycak	**Appt: CO**	**E-mail:** 7RIFLES-CO	**Date: 9 May 2026**

To be completed in conjunction with Annex A - Job Specification (2010) Guidance Notes.

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