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| **JOB SPECIFICATION (2010)** | | | | | **JSN** | **?** | |
| **Position Title** | ACDS(SpOps)-DSPT, SO1 Spt TRA | | | | **Date Approved** | 31 Mar 21 | |
| **Unit** | ACDS(SpOps) | | | | **Approved By** | ACDS(SpOps) AH DSPT | |
| **Location** | MOD Abbey Wood | | | | **TLB** | SCUK | |
| **Establishment Type** | Established Post | | | | **Rank/Grade** | OF4 | |
| **Establishment/OET Ref** |  | | | | **Service/Type/Arm** | Any Service – General Reserve | |
| **UIN/SLIM/JPA PID** | D4988A / 01338175 / 2116262 | | | | **Exch/NATO/JSRL No** |  | |
| **Incumbent** | Vacant | | | | Staff/Command | Staff | |
| **E-mail** | Vacant | | | | WTE/MSTAR |  | |
| **Phone Number** | Vacant | | | | **Manning Priority** | 1 | |
| **Security Status/Caveats** | SC | | | | **Assignment Length** | Ongoing | |
| **Reporting Chain** | Joint | | | | **Primary Career Field** | Ops Sp | |
| 1st RO | UKStratCom-DefSp-PolFD-Ppl AH | | | | **Sub Field 1** | Training | |
| 2nd RO | UKStratCom-DefSp-People-DHd | | | | **Secondary Field** | Pers | |
| 3rd RO | UKStratCom-DefSp-FD-People-Hd | | | | **Sub Field 2** | Workforce Requirements | |
| **Unit Role:**  Defence Support works with 60,000 personnel across the Ministry of Defence Support network, to ensure our Armed Forces are equipped to operate effectively and gain operational advantage. Each year a third of the Defence budget is spent on Support – from moving troops, loading aircraft and refitting submarines to maintaining the engines of our armoured vehicles and refuelling them anywhere in the world. Defence Support provides centralised oversight of this capability, ensuring the network operates effectively and delivers value for money.  The Defence Support People Team (DSPT) exists to deliver on the Defence Support people ambition, as defined in the Defence Support Strategy | | | | | | | |
| **Position Role: SO1 Support Training Requirements Authority (TRA), as part of the Defence Support People Team (DSPT), is responsible for leading the Support TRA team responsible for ensuring that Individual and Collective Support Training and Education Requirements are effectively identified, developed and assured in accordance with the aims of the Defence Support Strategy, Support Capability Requirements and Support Performance Ambition** | | | | | | | |
| **Responsibilities:**   1. Contribute to the development of MOD-wide Training and Education Policy through TESRR (e.g. JSP822), ensuring that policy development and compliance will drive the right outcomes for Support. 2. Engage in Capability Management processes as Training and Personnel DLoD representative, ensuring that both DLoDs are coherently considered through-life for new and existing Support capabilities. Chair Training Requirements Working Groups in support of this activity, as required. 3. Lead the DSPT TRA team in developing Support training requirements or in agreeing delegated activity with sS / EO TRAs under a lead-TRA model (as appropriate). 4. Establish and maintain a system of Governance for Support Training and Education which enables opportunities for increased coherence in Support Training Requirements to be realised. 5. Engage in broader projects (subject to capacity and prioritisation) within the wider DSPT as requested by Line Management. 6. Line Management of 2 x C2 CS TRA Roles (rising to 4 over time) and 1 x SO2 (VeRR) Multi-National Training Officer 7. Acts as the Defence Support principal Training and Education Advisor. 8. Conduct Training Needs Analysis for Support Capabilities, including novel and innovative ways of delivering training on information services at user point of need. 9. Identify, agree and prioritise Support Collective Training Objectives (CTOs), including opportunities to practice with the Whole Force, contractor involvement and multinational engagements. 10. Review the use of Military Task List (Joint Logs/Spt) as a tool for Collective Training Assurance and Objective-setting in conjunction with stakeholders. 11. Implement an assurance regime for Defence Support Training and Education. Looking for opportunities to utilise data from the wider Defence Support Organisation (e.g. Performance and Compliance) in order to drive DSAT compliance and improvements in Support training. 12. Consolidate the Support TRA SOTR and submit to relevant TDA, attending Bi-Lat / Tri-Lat as required.   . | | | | | | | |
| **Pre Appt/Deployment Trg:** CAPAC(F) and (P); Training Needs Analysis; Project Mgmt Awareness. | | | | | | | |
| **Domestic Considerations:** N/A | | | | | | | |
| Performance Attributes | **Priority Component Features** | | | | | | |
|  | Essential – Support credibility is key to the role. Broad experience in the Joint support environment is a distinct advantage | | | | | | |
| Delivering Results | Essential – Takes accountability for own area of work and the achievement of objectives. Delivers results through others, including team and stakeholders | | | | | | |
| Adaptability and | High – Must be able to take the initiative on high level issues. Anticipates and resolves problems. Able to assimilate complex information and take decisions in unclear circumstances | | | | | | |
|  | High – Produces logical, convincing and accurate written work, routinely for 1\* and 2\* level. Briefs and presents succinctly with the ability to present persuasive arguments. Strong stakeholder management skills | | | | | | |
| Education/Training | **Type** | **Pri** | Comments | | | | |
| Military Quals | psc(j) | Desirable | Must have in-depth Joint awareness and intellectual agility. | | | | |
| Other Quals/Competencies | JLOC | Desirable | If no prior Joint experience at the Strategic/Operational level | | | | |
| Education |  |  |  | | | | |
| Language |  |  |  | | | | |
| Experience |  |  |  | | | | |
| Service/Arm/OGD | Army | Essential |  | | | | |
| Operational | Joint | Desirable | Previous experience of operational planning / deployment/recovery in the Joint environment is beneficial. | | | | |
| Staff | Grade 1 | Desirable | Previous joint staff experience at SO1 level highly desirable | | | | |
| Command |  | Essential |  | | | | |
| Fields/Trades |  | Essential |  | | | | |
| Environments | MOD | Desirable | Previous experience of MOD environment is beneficial. | | | | |
| **Other Comments**  DAngeR |  | | | | | | |
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| **Auth by 2nd RO:**  Dick Dixon | **Appt:**  UKStratCom-DefSp-People-DHd | | | **E-mail:**  [dick.dixon628@mod.gov.uk](mailto:dick.dixon628@mod.gov.uk) | | | **Date:**  24/8/21 |  |